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| The Request for Settlement Fees for Closing Disclosure form is required in order for HomeBridge to generate and issue a Closing Disclosure (CD) to the borrower.  **This form must be completed by the settlement agent. Accuracy when completing this form is necessary to minimize delays.**  Upon completion, return this form to the broker or the HomeBridge Account Manager (if Account Manager contact information previously provided by broker). | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Section I**  **Escrow/Settlement Fees and Charges** | | | | | | | | | | | | | | | | | | | | | | | | | |
| **(Settlement Agent to complete; REQUIRED FOR BOTH REFINANCES AND PURCHASES)** | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Company Name:** | | |  | | | | | | | | | | |  | | **Primary Contact:** | | | | |  | | | | |
| **Company Address:** | | | |  | | | | | | | | | | | | | | | | | | | | | |
| **Phone Number:** | |  | | | | | | | |  | **Contact Email:** | | | | | | |  | | | | | | | |
| **License Number:** | | |  | | | **License provided is:**  Individual  Company | | | | | | | | | | | | | | | | **File Number:** | | |  |
| **ESCROW, SETTLEMENT and/or TITLE FEES** | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Borrower Name:** |  | | | | | |  | | **Subject Property Address:** | | | | | | | |  | | | | | | | | |
| **Type** | | | | | **Fee Amount** | **Payable To:** | | | | | | | | | | | | | | **Paid By:** (Borrower, Seller or Real Estate Agent): | | | | | |
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| **MISCELLANEOUS SETTLEMENT/ESCROW ITEMS** | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Property Taxes Due** (refinance or purchase) | | | | | | | | $ | | | | |  | | | **Property Tax Due Date:** | | | | | | |  | | |
| **Property Tax Prorations** (purchase only) | | | | | | | | $ | | | | Cost  Credit | | | | | | | | | | | | | |
| **Property Tax Assessment** (purchase only) | | | | | | | | $ | | | | Cost  Credit | | | | | | | | | | | | | |
| **HOA Assessments** (purchase only) | | | | | | | | $ | | | | Cost  Credit | | | | | | | | | | | | | |
| **HOA Prorations** (purchase only) | | | | | | | | $ | | | | Cost  Credit | | | | | | | | | | | |  | |
| **Earnest Money Deposit** (purchase only) | | | | | | | | $ | | | | | | | | | | | | | | | | | |
| **Seller Concession** (purchase only) | | | | | | | | $ | | | | | | | | | |  |  | | | | | | |
| **OTHER CHARGES** | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Other Charges** | | Type: | | | | | | | | | | | | | Amount: $ | | | | | | | | | | |
| **Other Charges** | | Type: | | | | | | | | | | | | | Amount: $ | | | | | | | | | | |
| **Other Charges** | | Type: | | | | | | | | | | | | | Amount: $ | | | | | | | | | | |
| **Other Charges** | | Type: | | | | | | | | | | | | | Amount: $ | | | | | | | | | | |
| **Other Charges** | | Type: | | | | | | | | | | | | | Amount: $ | | | | | | | | | | |

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| **Section II**  **Other Contact Information – PURCHASE TRANSACTIONS ONLY** | | | | | | | | | | | | | | |
| **(Settlement Agent to complete – ALL three sections, A, B, and C, must be completed in their entirety)** | | | | | | | | | | | | | | |
| 1. **PROPERTY SELLER REALTOR INFORMATION** | | | | | | | | | | | | | | |
| **Real Estate Company Name:** | | | | |  | | |  | | | **License Number:** | | |  |
| **Company Address:** | |  | | | | | | | | | | | | |
| **Agent Name:** |  | | | | |  | **Agent Email:** | | |  | | | | |
| **Agent Phone:** |  | | | | |  | **Agent License Number:** | | | | | |  | |
| 1. **BUYER/BORROWER REALTOR INFORMATION** | | | | | | | | | | | | | | |
| **Real Estate Company Name:** | | | | |  | | | | | | **License Number:** | | |  |
| **Company Address:** | |  | | | | | | | | | | | | |
| **Agent Name:** |  | | | | |  | **Agent Email:** | |  | | | | | |
| **Agent Phone:** |  | | | | |  | **Agent License Number:** | | | | |  | | |
| 1. **PROPERTY SELLER INFORMATION** | | | | | | | | | | | | | | |
| **Property Seller Name:** | | |  | | | | | | | | | | | |
| **Property Seller Address:** | | | |  | | | | | | | | | | |

Please provide contact information for the individual completing this form below.

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| --- | --- | --- | --- | --- | --- |
| **Request Completed By:** | |  | | | |
| **Email Address:** |  | |  | **Phone:** |  | |

**Upon completion, return this form to the broker or the HomeBridge Account Manager.**