

## Appraisal Orders in P.A.T.H.

Brokers have the option to order appraisals directly from P.A.T.H. allowing them to:

- Select from HBWS approved AMCs. [Click here](#) for the complete list.
- Place and manage appraisal orders and appraisal conditions.
- View the status of appraisal orders.
- Have appraisals and appraisal conditions **automatically upload** to Homebridge.

**Notes:**

- VA appraisal reports must still be ordered through the VA Portal.
- Multiple appraisals may be ordered through P.A.T.H. (if applicable).

**Important:**

- Appraisal orders for AZ, CA, or NV properties (Assigned AMC=Golden State) must now be placed directly on the AMC website.
- AZ, CA, and NV FNMA Value Acceptance + Property Data, FNMA Hybrid and FHLMC ACE =PDR only must be ordered directly on Class Valuation.

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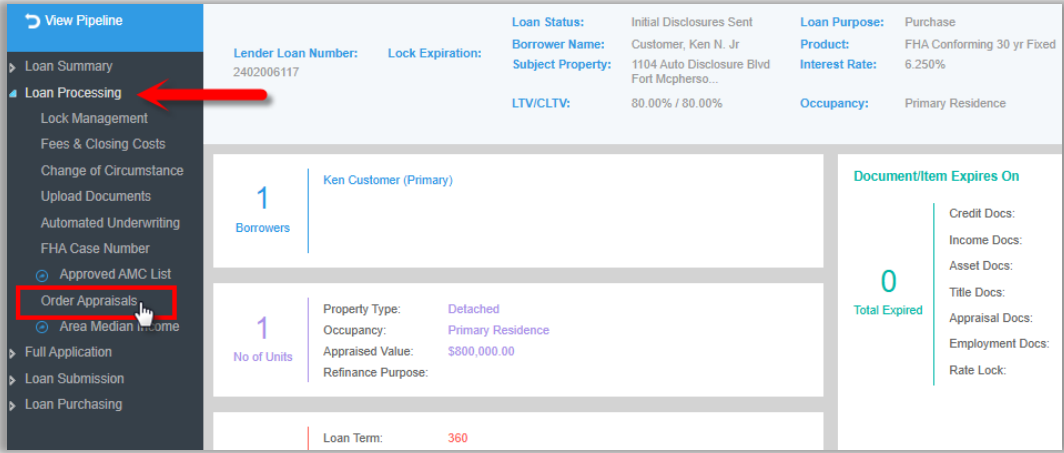
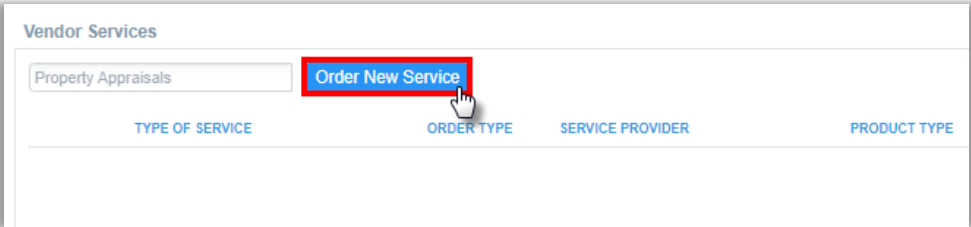
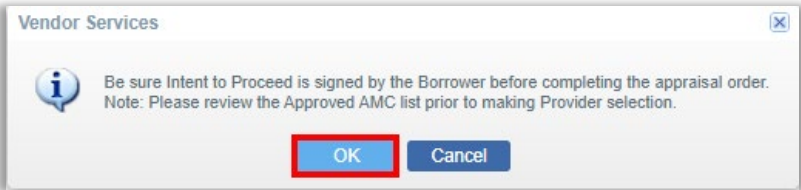
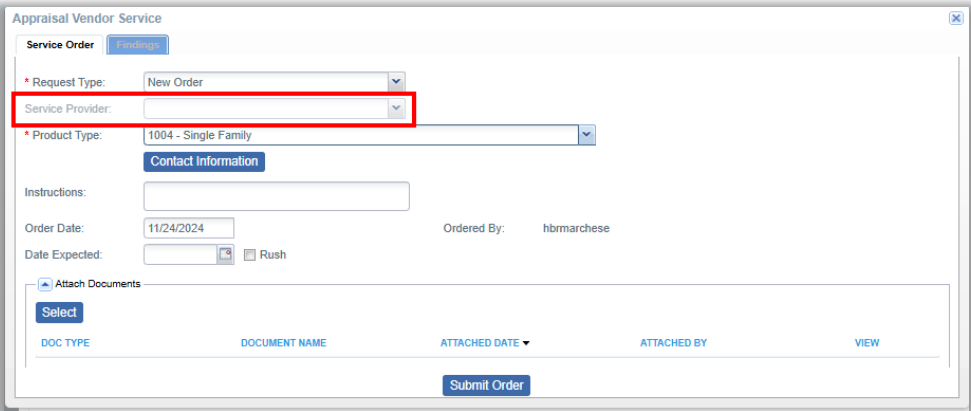
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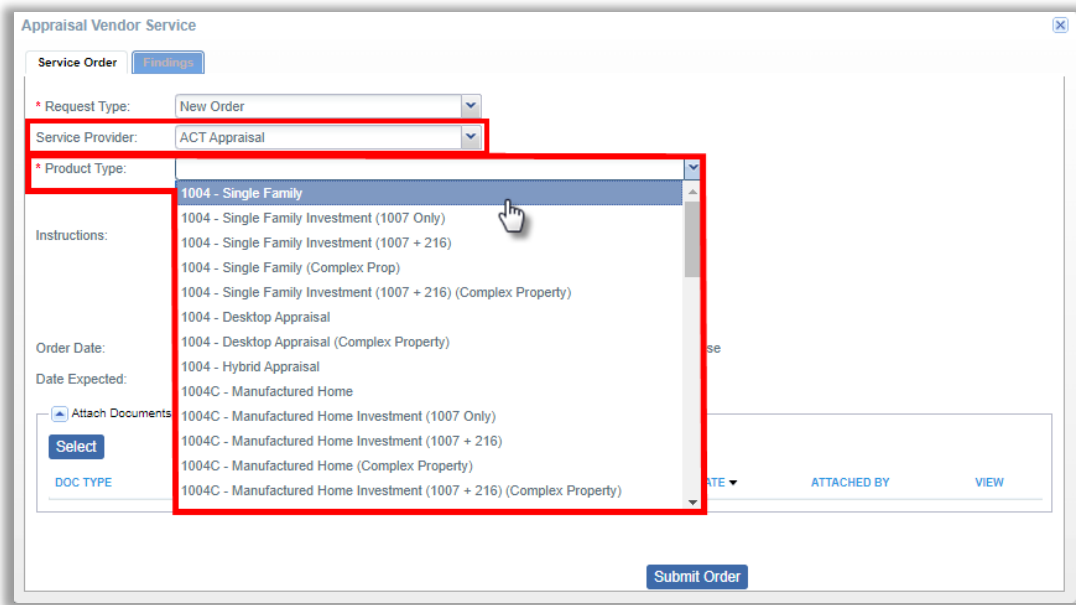
Completed Revisions/Reconsiderations.....

27

Order an Appraisal	
Step	Action
1	<p>Go to <b>Loan Processing</b>→<b>Order Appraisals</b>.</p> <div></div>
2	<p>The Vendor Services window will appear. Click the <b>Order New Service</b> button.</p> <div></div>
3	<p>A pop-up will appear as a reminder that before ordering an appraisal:</p> <ul style="list-style-type: none"><li>• Ensure the Intent to Proceed is signed, and</li><li>• Review the Approved AMC list.</li></ul> <p>Click <b>OK</b>.</p> <div></div>
4	<p>The Service Order screen will appear.</p> <p><b>Conventional Loans:</b></p> <ul style="list-style-type: none"><li>• <b>Request Type:</b> Defaults to New Order.</li><li>• <b>Service Provider:</b> The AMC designated by HBWS will be automatically selected when the order is placed.</li><li>• <b>Product Type:</b> Select the applicable appraisal form.</li></ul> <div></div>

All Other Loan Types:

- **Request Type:** Defaults to New Order.
- **Service Provider:** Select from the list of approved AMCs.
- **Product Type:** Select the applicable appraisal form.

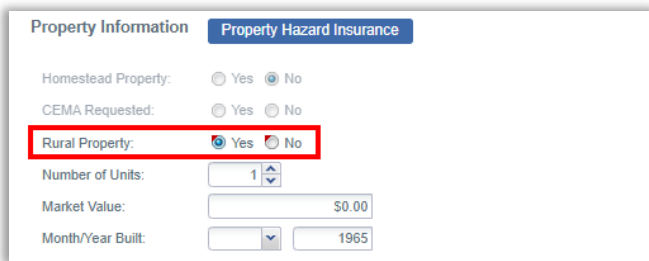


Notes:

- **Renovation Loans** - The system will automatically notify the AMC **ONLY** if the correct loan program is selected on the Loan Summary→Short Application screen.



- **Rural Housing Properties** - Ensure the **Rural Property** checkbox is selected on Full Application→Purpose & Property.

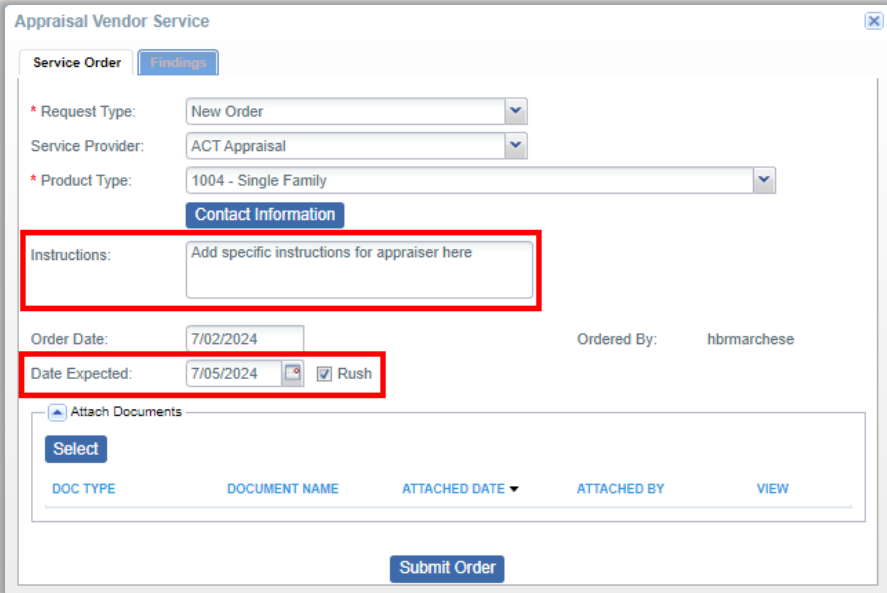
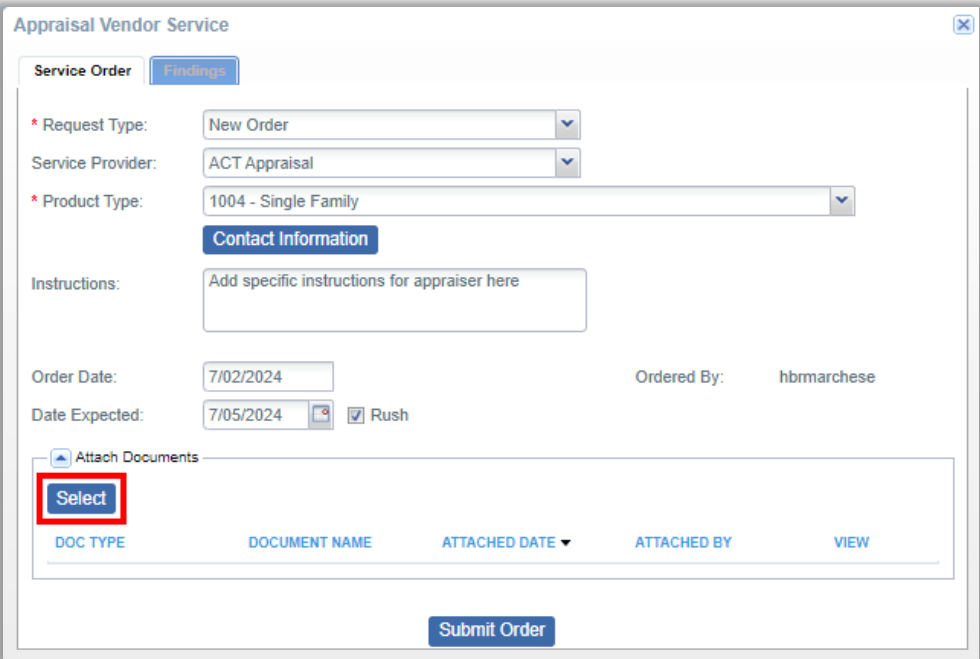
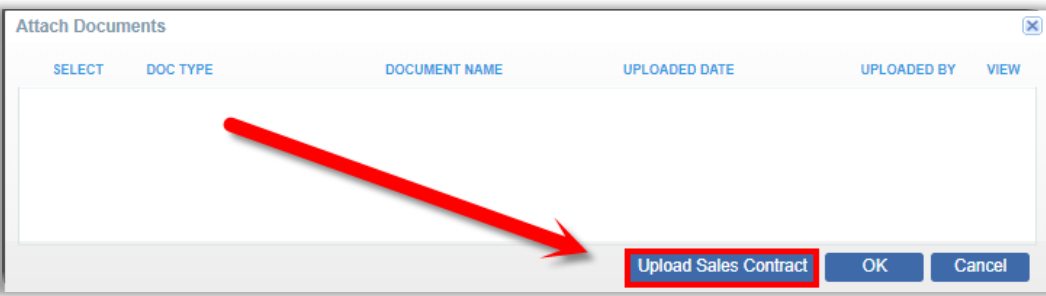


- **Investment Properties** – Ensure the correct Appraisal **Product Type** is selected per guidelines.

Examples:

- **1004 - Single Family Investment (1007 Only)** = Full Appraisal + Rent Schedule
- **1004 - Single Family Investment (1007+216)** = Full Appraisal + Rent Schedule + Operating Income statement
- **1007- Rent Schedule** = Rent Schedule only

Step	Action		
	<div><div><div><div>Appraisal Vendor Service</div><div><div>Service OrderFindings</div><div><div>* Request Type:</div><div>New Order</div></div><div><div>Service Provider:</div><div>ACT Appraisal</div></div><div><div>* Product Type:</div><div><div>1004 - Single Family Investment (1007 Only)</div><div>1004 - Single Family Investment (1007 + 216)</div><div>1004 - Single Family (Complex Prop)</div><div>1004 - Single Family Investment (1007 + 216) (Complex Property)</div><div>1004 - Desktop Appraisal</div><div>1004 - Desktop Appraisal (Complex Property)</div><div>1004 - Hybrid Appraisal</div><div>1004C - Manufactured Home</div><div>1004C - Manufactured Home Investment (1007 Only)</div><div>1004C - Manufactured Home Investment (1007 + 216)</div><div>1004C - Manufactured Home (Complex Property)</div><div>1004C - Manufactured Home Investment (1007 + 216) (Complex Property)</div><div>1004D - Appraisal Update</div><div>1004D - Cert of Completion/Final Insp</div><div>1007 - Rent Schedule</div><div>1025 - Multi-Family 2 Units</div><div>1025 - Multi-Family 2 Units (Complex Property)</div></div></div><div><div>Instructions:</div><div>Order Date:</div><div>Date Expected:</div><div><div>Attach Documents</div><div>Select</div><div>DOC TYPE</div></div><div><div>CHANGED BY</div><div>VIEW</div></div><div>Submit Order</div></div></div></div></div><tr><td>5</td><td><div><div><div><div>Click the <b>Contact Information</b> button to review/enter property contact information for the appraiser.</div><div><div>The Borrower/Co-Borrower information will automatically populate from the loan.</div></div></div><div><div><div><div>Appraisal Vendor Service</div><div><div>Service OrderFindings</div><div><div>* Request Type:</div><div>New Order</div></div><div><div>Service Provider:</div><div>ACT Appraisal</div></div><div><div>* Product Type:</div><div>1004_05 Residential Appr Rpt</div></div><div>Contact Information</div><div>Instructions:</div><div>Order Date:</div><div>Date Expected:</div><div><div>Attach Documents</div><div>Select</div><div>DOC TYPE</div></div></div></div><div><div>Contact Information</div><div><div><div>Borrower</div><div>Co-Borrower</div><div>Third Party</div><div>Other</div></div><div><div>* Contact Name:</div><div>Ken N Customer</div></div><div><div>Contact Address:</div><div>10655 Birch St</div></div><div><div>Zip, City &amp; State:</div><div>91502-1234</div><div>Burbank</div><div>CA</div></div><div><div>* Day Phone:</div><div></div></div><div><div>* Evening Phone:</div><div>(818) 222-2222</div></div><div><div>Mobile Phone:</div><div>(818) 444-1234</div></div><div><div>Fax:</div><div></div></div><div><div>Email:</div><div>ken.c@fanniemae.com</div></div><div><div>Contact User ID:</div><div></div></div><div><div>OK</div><div>Cancel</div></div></div></div></div><div><div><div><div>Select <b>Third Party</b> or <b>Other</b> to add another contact for the appraiser (realtor, tenant, etc.).</div></div><div><div><div>Contact Information</div><div><div><div>Borrower</div><div>Co-Borrower</div><div>Third Party</div><div>Other</div></div><div><div>* Contact Name:</div><div>Rachel Realtor</div></div><div><div>Contact Address:</div><div></div></div><div><div>Zip, City &amp; State:</div><div></div><div></div><div></div></div><div><div>* Day Phone:</div><div>(215) 555-1212</div></div><div><div>* Evening Phone:</div><div>(215) 555-1212</div></div><div><div>Mobile Phone:</div><div></div></div><div><div>Fax:</div><div></div></div><div><div>Email:</div><div></div></div><div><div>Contact User ID:</div><div></div></div><div><div>OK</div><div>Cancel</div></div></div></div></div></div></div></div><div data-bbox="803 2596 820 2628" data-label="Page-Footer"><p>4</p></div><div data-bbox="1352 2596 1481 2628" data-label="Page-Footer"><p>9/30/2025</p></div></div></div></td></tr></div>	5	<div><div><div><div>Click the <b>Contact Information</b> button to review/enter property contact information for the appraiser.</div><div><div>The Borrower/Co-Borrower information will automatically populate from the loan.</div></div></div><div><div><div><div>Appraisal Vendor Service</div><div><div>Service OrderFindings</div><div><div>* Request Type:</div><div>New Order</div></div><div><div>Service Provider:</div><div>ACT Appraisal</div></div><div><div>* Product Type:</div><div>1004_05 Residential Appr Rpt</div></div><div>Contact Information</div><div>Instructions:</div><div>Order Date:</div><div>Date Expected:</div><div><div>Attach Documents</div><div>Select</div><div>DOC TYPE</div></div></div></div><div><div>Contact Information</div><div><div><div>Borrower</div><div>Co-Borrower</div><div>Third Party</div><div>Other</div></div><div><div>* Contact Name:</div><div>Ken N Customer</div></div><div><div>Contact Address:</div><div>10655 Birch St</div></div><div><div>Zip, City &amp; 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Step	Action
6	<div><p><b>Optional:</b></p><ul style="list-style-type: none"><li>Add specific <b>Instructions</b> for the Appraiser.</li><li><b>Rush Orders</b> - Enter a <b>Date Expected</b> and select <b>Rush</b>.<ul style="list-style-type: none"><li>An additional AMC rush charge will be applied.</li></ul></li></ul></div> <div></div>
7	<div><p>Upload and attach appraisal documents (if necessary).</p><ul style="list-style-type: none"><li>Click the <b>Select</b> button.</li></ul></div> <div></div>
8	<div><p>Click the <b>Upload Sales Contact</b> button for <u>ALL</u> documents for the appraiser.</p></div> <div></div>

Step	Action																								
9	<p>A <b>Document Upload</b> window will open.</p> <ul style="list-style-type: none"><li>Click <b>Browse</b> to navigate to the appraisal documents on your computer,</li><li>- Or -</li><li><b>Drag and Drop</b> the file on the button.</li><li>Click the <b>Add</b> button (if necessary) to upload additional documents.</li><li>Click <b>Upload</b>.</li></ul> <div><div><div>Document Upload</div><div>Only PDF,JPG,JPEG,TIF,TIFF,TXT,XML,HTML,HTM,DOC, and DOCX can be uploaded <span>Add</span></div><div><div>Category: Appraisal Order Documents (Core C) Doc Type: Appraisal Documents Description: File Name:</div><div>Browse or Drop File Here</div></div><div><div>Category: Appraisal Order Documents (Core C) Doc Type: Sales Contract - Purchase Agreement Description: File Name:</div><div>Browse or Drop File Here</div></div><div><div>Upload</div><div>Cancel</div></div></div><div><div>Success</div><div>Documents uploaded successfully.</div><div>OK</div></div><p><b>Notes:</b></p><ul style="list-style-type: none"><li>Only PDF's, TIFFs, TXT, and HTML can be uploaded to P.A.T.H.</li><li>Only 1 file may be added at a time with drag and drop.</li></ul></div>																								
10	<p>Select the applicable documents and click <b>OK</b>.</p> <div><div>Attach Documents</div><table><tr><th>SELECT</th><th>DOC TYPE</th><th>DOCUMENT NAME</th><th>UPLOADED DATE</th><th>UPLOADED BY</th><th>VIEW</th></tr><tr><td><input checked="" type="checkbox"/></td><td>Appraisal Documents</td><td>Conditions3.pdf</td><td>3/06/2023 10:57 AM</td><td>hbrmarchese</td><td></td></tr><tr><td><input checked="" type="checkbox"/></td><td>Sales Contract - Purchase Agreement</td><td>Credit - Credit Report Redacted.pdf</td><td>3/06/2023 10:48 AM</td><td>tanone1</td><td></td></tr><tr><td><input type="checkbox"/></td><td>Appraisal Documents</td><td>Appraisal Redacted.pdf</td><td>3/06/2023 10:48 AM</td><td>tanone1</td><td></td></tr></table><div><div>Upload Sales Contract</div><div>OK</div><div>Cancel</div></div></div>	SELECT	DOC TYPE	DOCUMENT NAME	UPLOADED DATE	UPLOADED BY	VIEW	<input checked="" type="checkbox"/>	Appraisal Documents	Conditions3.pdf	3/06/2023 10:57 AM	hbrmarchese		<input checked="" type="checkbox"/>	Sales Contract - Purchase Agreement	Credit - Credit Report Redacted.pdf	3/06/2023 10:48 AM	tanone1		<input type="checkbox"/>	Appraisal Documents	Appraisal Redacted.pdf	3/06/2023 10:48 AM	tanone1	
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11	<p>Click <b>Submit Order</b>.</p> <div><div>Appraisal Vendor Service</div><div><div>Service Order</div><div><div>Request Type: New Order</div><div>Service Provider: ACT Appraisal</div><div>Product Type: 1004 - Single Family</div></div><div>Contact Information</div><div>Instructions: Add specific instructions for appraiser here</div><div>Order Date: 7/02/2024 Ordered By: hbrmarchese</div><div>Date Expected: 7/05/2024 <input checked="" type="checkbox"/> Rush</div><div>Attach Documents</div><div><div>Select</div><table><tr><th>DOC TYPE</th><th>DOCUMENT NAME</th><th>ATTACHED DATE</th><th>ATTACHED BY</th><th>VIEW</th></tr><tr><td>Sales Contract - Purchase Agreement</td><td>Sales Contract.pdf</td><td></td><td></td><td></td></tr></table></div></div><div>Submit Order</div></div>	DOC TYPE	DOCUMENT NAME	ATTACHED DATE	ATTACHED BY	VIEW	Sales Contract - Purchase Agreement	Sales Contract.pdf																	
DOC TYPE	DOCUMENT NAME	ATTACHED DATE	ATTACHED BY	VIEW																					
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12	<p>The order will appear on the <b>Appraisal Vendor Services</b> screen.</p> <div><div>Vendor Services</div><div><div>Property Appraisals</div><div>Order New Service</div></div><table><tr><th>TYPE OF SERVICE</th><th>ORDER TYPE</th><th>SERVICE PROVIDER</th><th>PRODUCT TYPE</th><th>DATE/TIME ORDERED</th><th>ORDERED BY</th><th>DATE EXPECTED</th><th>DATE RECEIVED</th><th>DATE CANCEL...</th></tr><tr><td>Property Appraisal</td><td>Automatic</td><td>ACT Appraisal</td><td>1004_05 Residential Appr Rpt</td><td>3/01/2023 11:19 AM</td><td>hbrmarchese</td><td></td><td></td><td></td></tr></table></div>	TYPE OF SERVICE	ORDER TYPE	SERVICE PROVIDER	PRODUCT TYPE	DATE/TIME ORDERED	ORDERED BY	DATE EXPECTED	DATE RECEIVED	DATE CANCEL...	Property Appraisal	Automatic	ACT Appraisal	1004_05 Residential Appr Rpt	3/01/2023 11:19 AM	hbrmarchese									
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### Upload/Attach Appraisal Documents

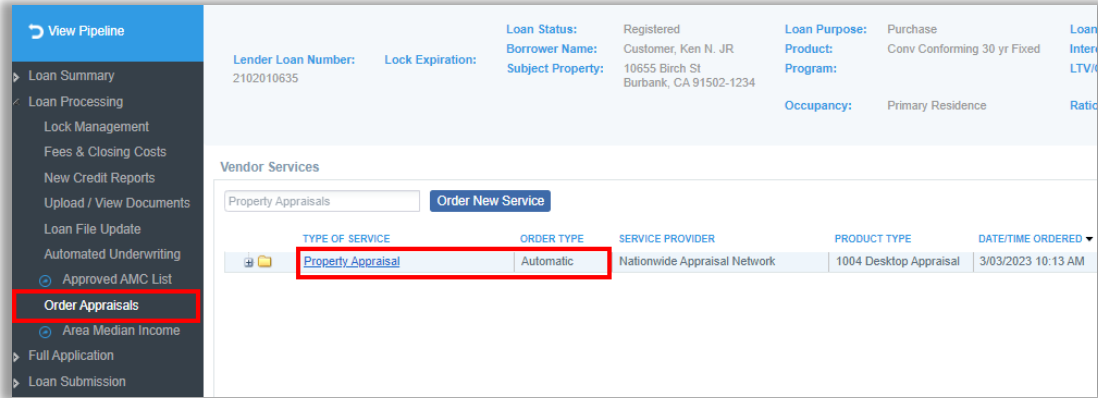
To upload and attach appraisal documents on a New Appraisal Order - [click here](#).

To upload appraisal documents after an order has been placed, follow the steps below.

Step


Action

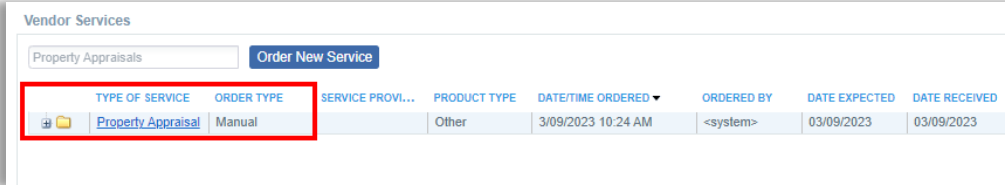
- Open the appraisal order in P.A.T.H.:
- Go to **Loan Processing**→**Order Appraisals**.
  - Click the hyperlink **Property Appraisal - Automatic**.



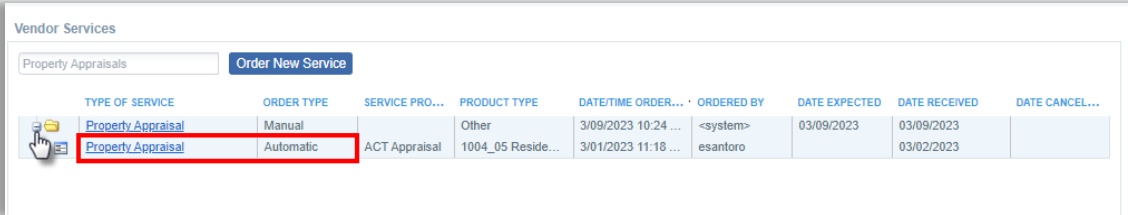
The screenshot shows the P.A.T.H. interface. On the left sidebar, the 'Order Appraisals' menu item is highlighted with a red box. In the main content area, the 'Vendor Services' table shows a row for 'Property Appraisal' with 'Automatic' as the 'ORDER TYPE', also highlighted with a red box. Other details visible include 'Lender Loan Number: 2102010635', 'Borrower Name: Customer, Ken N. JR', and 'Subject Property: 10655 Birch St, Burbank, CA 91502-1234'.

1

**Note:** If the **Order Type** displays as **Manual**, click the  to open the folder and select the **Automatic** Order Type to view your order.



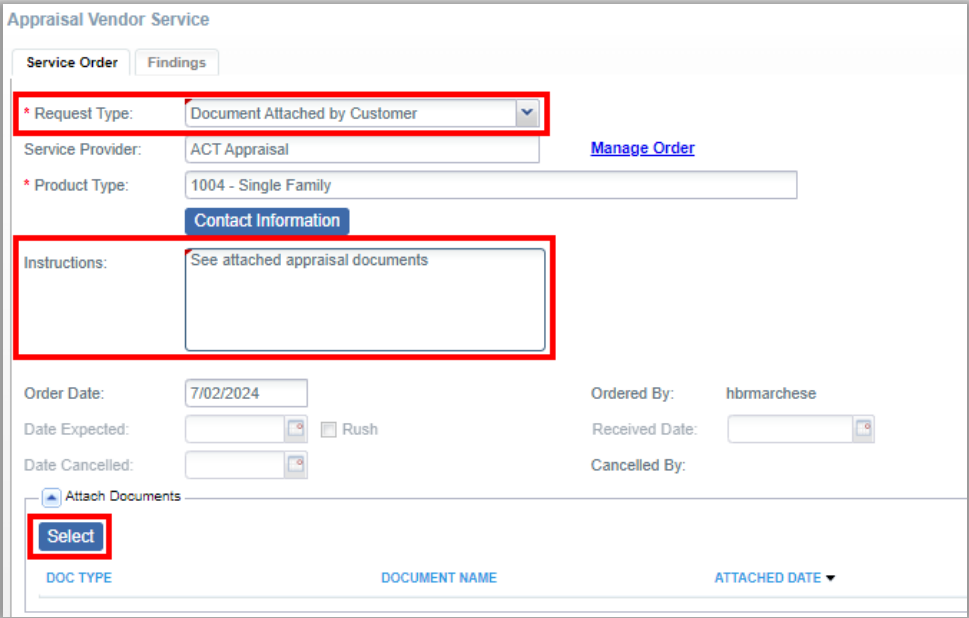
This screenshot shows the 'Vendor Services' table with the 'Property Appraisal' row highlighted. The 'ORDER TYPE' for this row is 'Manual'.



This screenshot shows the 'Vendor Services' table with the 'Property Appraisal' row highlighted. The 'ORDER TYPE' for this row is 'Automatic'.

Complete the **Service Order** tab:

- Select **Request Type: Document Attached by Customer**
- Enter a comment in **Instructions** (will enable the Select button).
- Click the **Select** button.

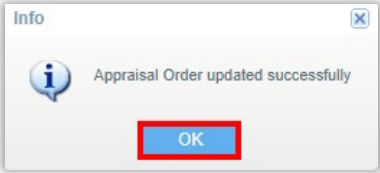
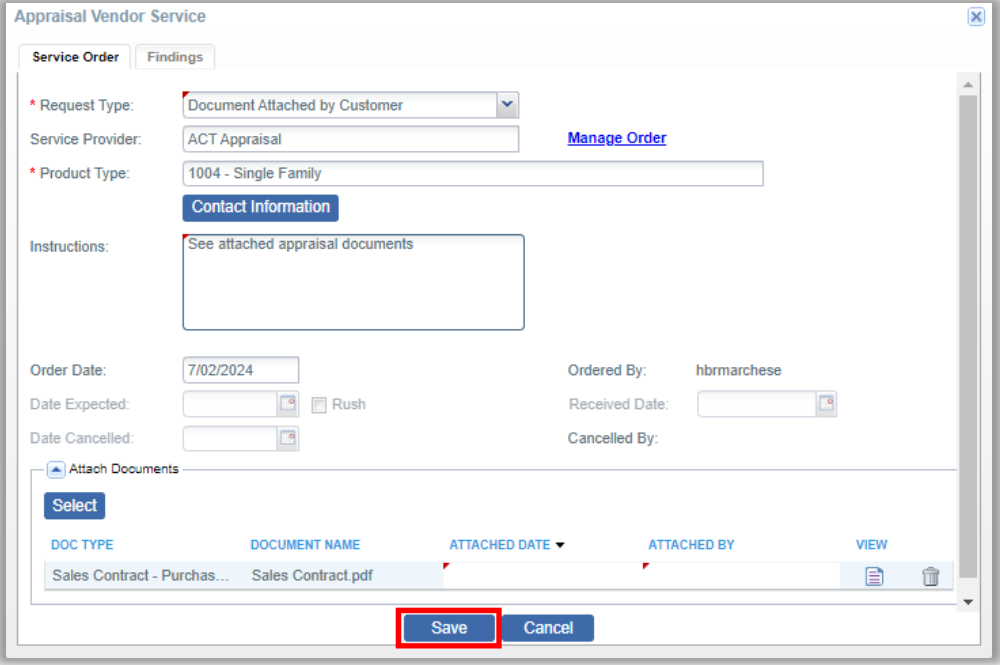
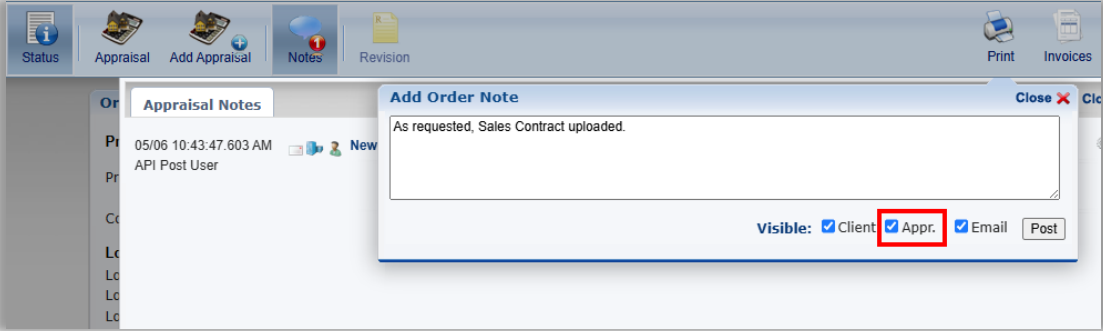


The screenshot shows the 'Appraisal Vendor Service' form. The 'Service Order' tab is active. The 'Request Type' is set to 'Document Attached by Customer'. The 'Service Provider' is 'ACT Appraisal'. The 'Product Type' is '1004 - Single Family'. The 'Instructions' field contains the text 'See attached appraisal documents'. The 'Order Date' is '7/02/2024'. The 'Ordered By' is 'hbrmarchese'. The 'Select' button is highlighted with a red box.

2

Step	Action
3	<p>Click the <b>Upload Sales Contract</b> button for <u><b>ALL</b></u> documents for the appraiser.</p> <div><div>Attach Documents</div><div><div>SELECT</div><div>DOC TYPE</div><div>DOCUMENT NAME</div><div>UPLOADED DATE</div><div>UPLOADED BY</div><div>VIEW</div></div><div></div><div><div>Upload Sales Contract</div><div>OK</div><div>Cancel</div></div></div> <p><b>Note:</b> If the documents have already been uploaded via the Appraisal Order screen, skip to step 5 to attach.</p> <div><div>Attach Documents</div><div><div>SELECT</div><div>DOC TYPE</div><div>DOCUMENT NAME</div><div>UPLOADED DATE</div><div>UPLOADED...</div><div>VIEW</div></div><div><div><input type="checkbox"/></div><div>Sales Contract - Purchase Agreement</div><div>Sales Contract.pdf</div><div>5/18/2023 12:05 PM</div><div>hbrmarchese</div><div></div></div><div><div>Upload Sales Contract</div><div>OK</div><div>Cancel</div></div></div>
4	<p>A <b>Document Upload</b> window will open.</p> <ul style="list-style-type: none"><li>Click <b>Browse</b> to navigate to the appraisal documents on your computer,</li><li>- Or -</li><li><b>Drag and Drop</b> the file on the button.</li><li>Click the <b>Add</b> button (if necessary) to upload additional documents.</li><li>Click <b>Upload</b>.</li></ul> <div><div>Document Upload</div><div>Only PDF,JPG,JPEG,TIF,TIFF,TEXT,XML,HTML,HTM,DOC, and DOCX can be uploaded<div>Add</div></div><div><div>Category:</div><div>Doc Type:</div><div>Description:</div><div>File Name:</div><div><div>Appraisal Order Documents (Cor</div><div>Appraisal Documents</div><div></div><div></div><div>Browse or Drop File Here</div></div><div><div>Category:</div><div>Doc Type:</div><div>Description:</div><div>File Name:</div><div><div>Appraisal Order Documents (Core C</div><div>Sales Contract - Purchase Agreeme</div><div></div><div></div><div>Browse or Drop File Here</div></div></div><div><div>Upload</div><div>Cancel</div></div></div><div><div>Success</div><div><div></div><div>Documents uploaded successfully.</div><div>OK</div></div></div><p><b>Notes:</b></p><ul style="list-style-type: none"><li>Only PDF's, TIFFs, TXT, and HTML can be uploaded to P.A.T.H.</li><li>Only 1 file may be added at a time with drag and drop.</li></ul></div>
5	<p>Select the applicable document(s) and click <b>OK</b>.</p> <div><div>Attach Documents</div><div><div>SELECT</div><div>DOC TYPE</div><div>DOCUMENT NAME</div><div>UPLOADED DATE</div><div>UPLOADED BY</div><div>VIEW</div></div><div><div><input checked="" type="checkbox"/></div><div>Sales Contract - Purchase Ag...</div><div>Sales Contract.pdf</div><div>5/18/2023 12:05 PM</div><div>hbrmarchese</div><div></div></div><div><div>Upload Sales Contract</div><div>OK</div><div>Cancel</div></div></div>



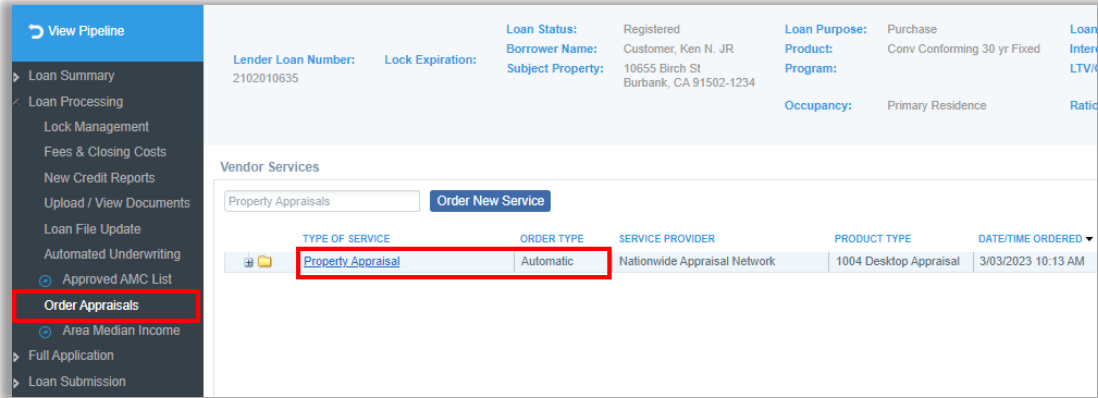
Step	Action
6	<div>Click <b>Save</b>.</div> <div></div>
7	<div>Enter a <b>Note</b> to the AMC/Appraiser stating that appraisal documents have been uploaded.</div> <ul style="list-style-type: none"><li>• Ensure <b>Appr.</b> is selected so the Appraiser is notified.</li></ul> <div></div> <div><a href="#">Click here</a> for complete Notes instructions.</div>

Invoice/Payment


Payments for appraisals ordered through P.A.T.H. may be paid directly with a Credit/Debit Card, or an invoice may be sent to the Borrower’s provided email.

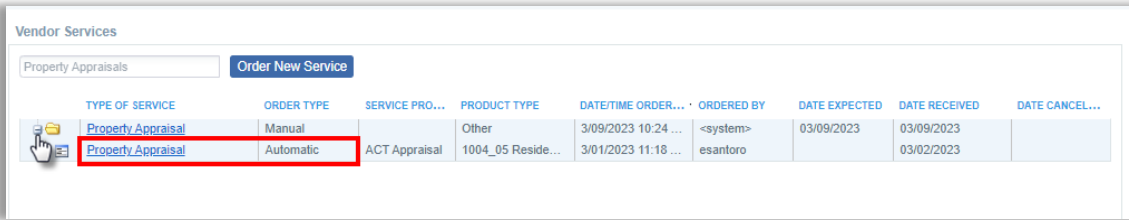
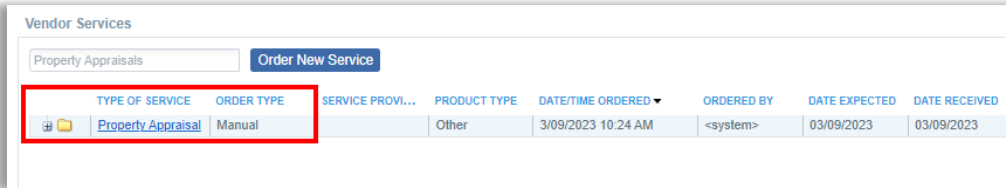
Step	Action
------	--------

- Open the appraisal order in P.A.T.H.:
- Go to **Loan Processing**→**Order Appraisals**.
  - Click the hyperlink **Property Appraisal - Automatic**.



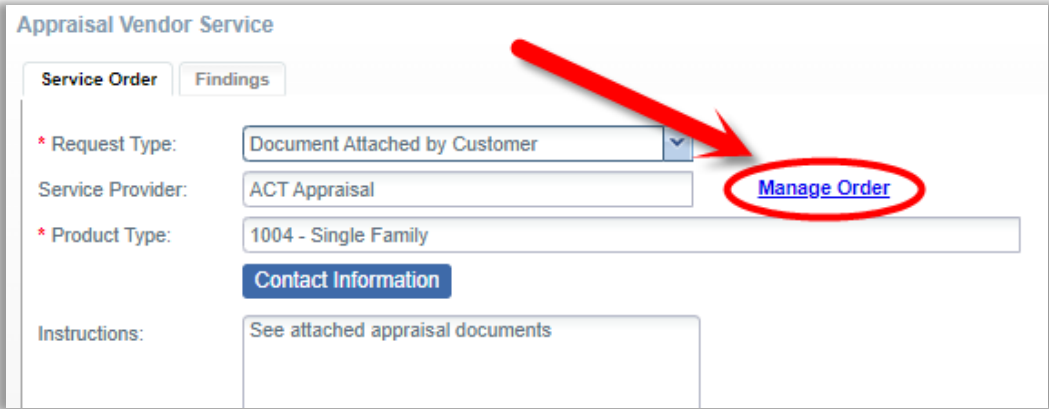
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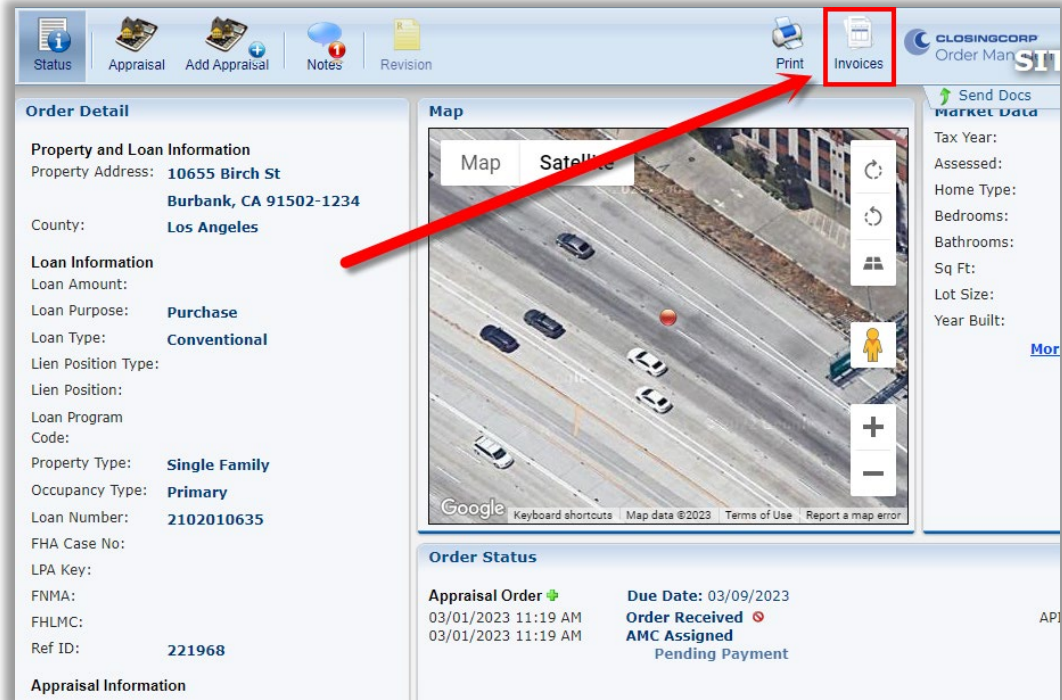
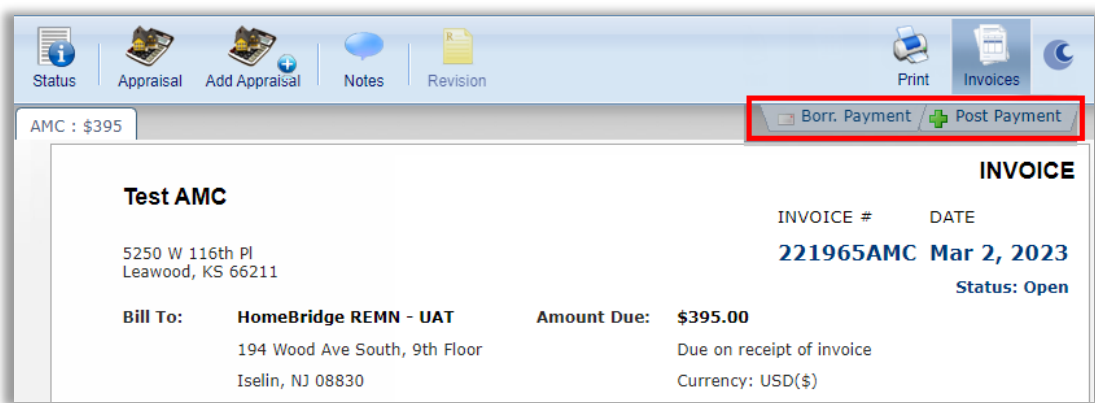
**Note:** If the **Order Type** displays as **Manual**, click the  to open the folder and select the **Automatic** Order Type to view your order.

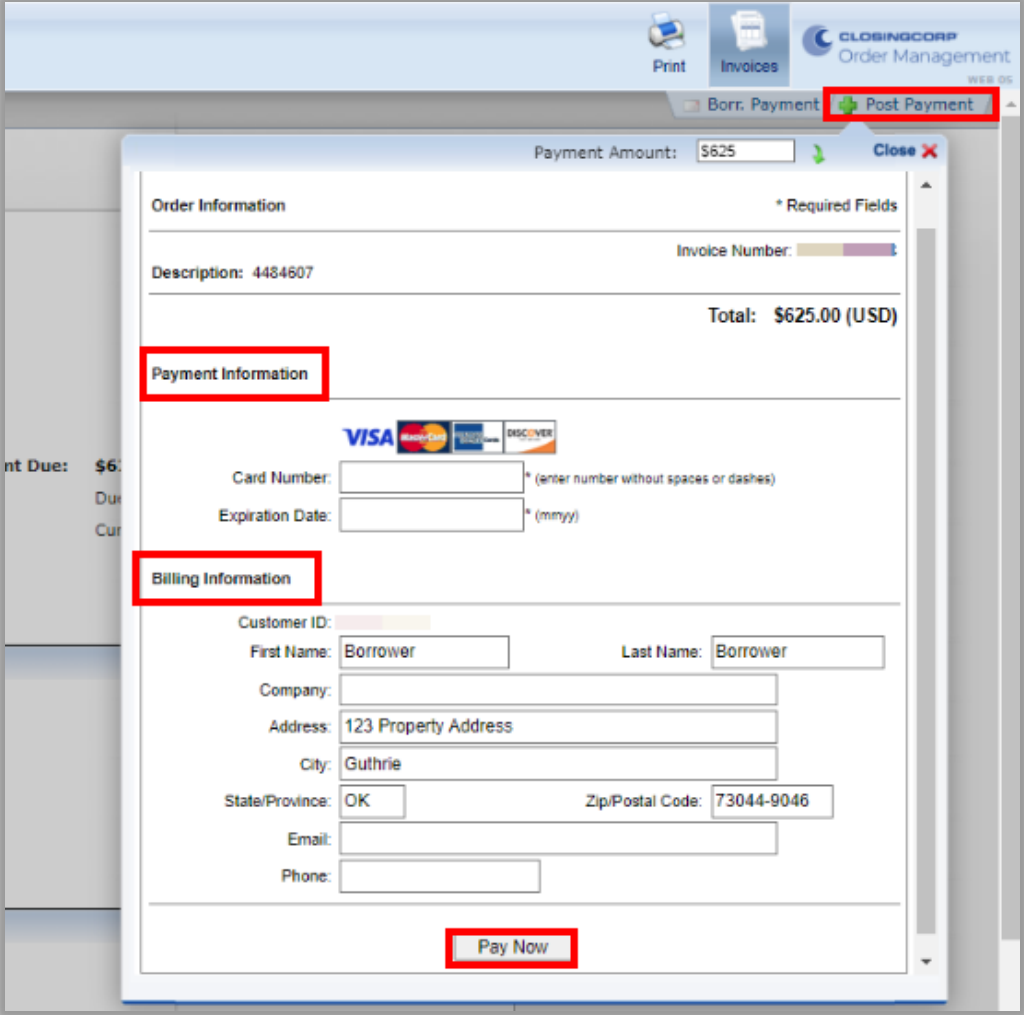
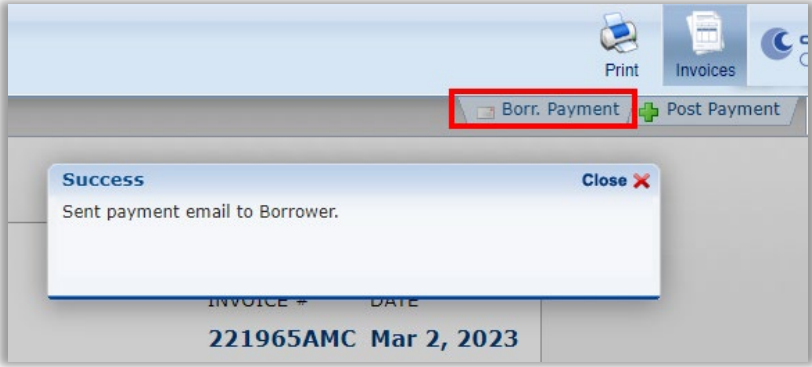
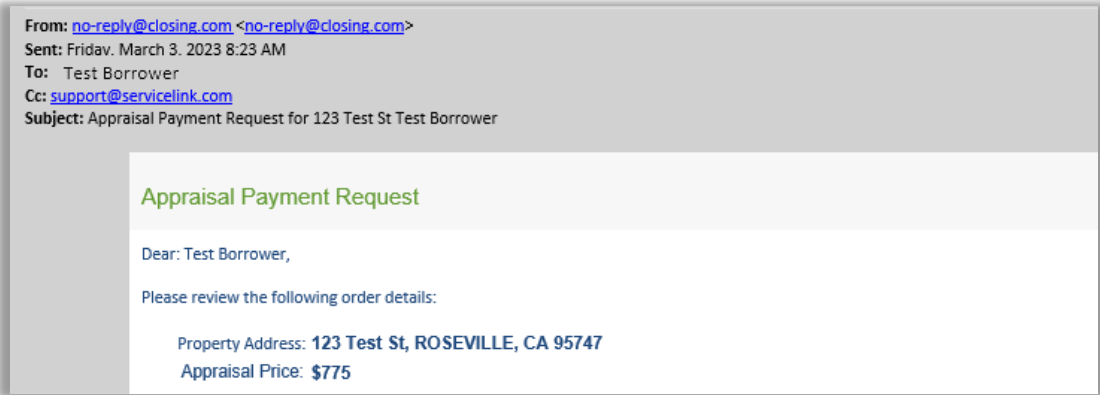


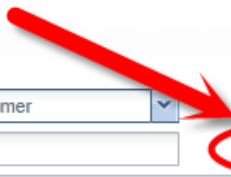
Click the **Manage Order** link to go to the Closing Corp Appraisal Order Management website.

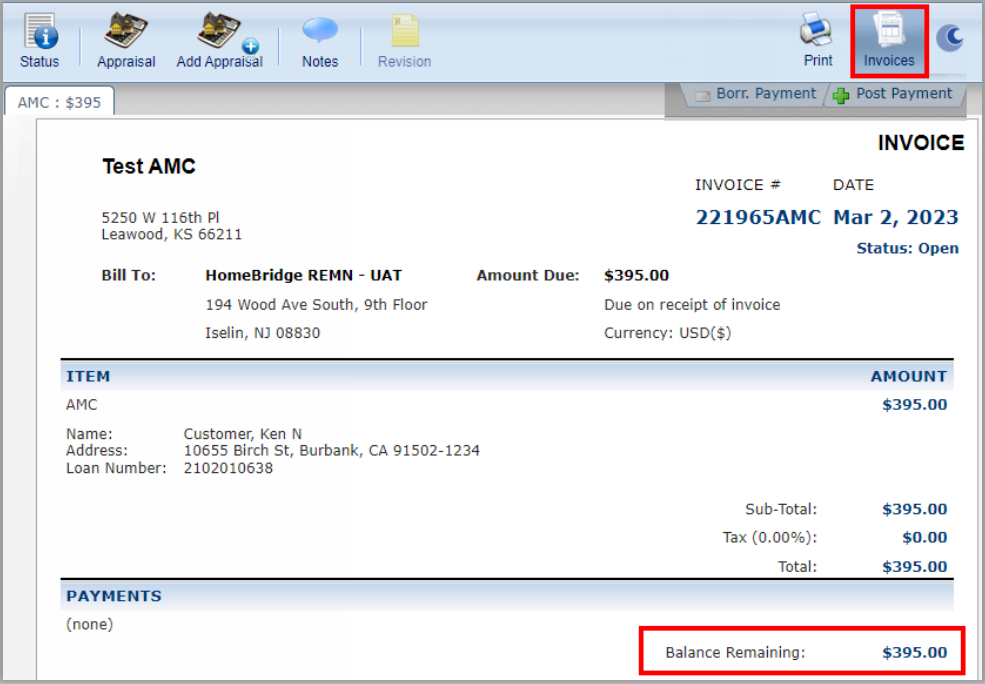
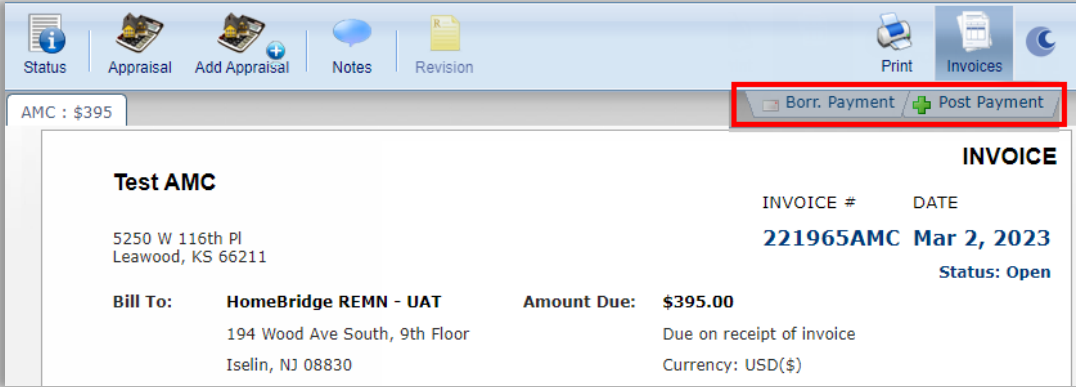
2



Step	Action
3	<div><div>The order information will be reflected on the Closing Corp website and the status will reflect AMC Assigned – Pending Payment.</div><div><div>Click the <b>Invoices</b> icon.</div><div></div></div></div>
4	<div><div>The Invoice will display.</div><div></div></div>

Step	Action
5	<div><div>To pay the invoice with Credit/Debit Card:<ul style="list-style-type: none"><li>Click <b>Post Payment</b>.</li><li>Enter <b>Card Number</b> and <b>Expiration Date</b>.</li><li>Enter <b>Billing Information</b>.</li><li>Click <b>Pay Now</b>.</li></ul></div><div></div><div><div>To email the invoice directly to the Borrower, click <b>Borr. Payment</b>.</div><div></div><div><b>Note:</b> The invoice emailed to the borrower will come from: <a href="mailto:no-reply@closing.com">no-reply@closing.com</a>.</div><div></div></div></div>

Invoice Updated																																																						
Step	Action																																																					
1	<p>If an invoice has been updated, an email notification is automatically generated to the MLO and the Broker Contacts.</p> <div><p>Appraisal Invoice Updated - Customer #2102010638 - HomeBridge Financial Services, I...</p><div><div>NR</div><div>no-reply@homebridge.com</div><div><div>↩ Reply</div><div>↩ Reply All</div><div>➡ Forward</div><div></div><div>...</div></div><div>To  Renee Marchese;  jeffrey.farrier@gmail.com;  Erica Santoro</div><div>Thu 3/2/2023 9:28 AM</div></div><p>Hello,</p><p>Your invoice has been updated on your appraisal order. Please reach out to your Account Executive if you have any questions.</p></div>																																																					
2	<p>To review the updated invoice:</p> <ul style="list-style-type: none"><li>Go to <b>Loan Processing</b>→<b>Order Appraisals</b>.</li><li>Click the hyperlink <b>Property Appraisal - Automatic</b>.</li></ul> <div><div><div>View Pipeline</div><div><div>Loan Summary</div><div>Loan Processing</div><div>Lock Management</div><div>Fees &amp; Closing Costs</div><div>New Credit Reports</div><div>Upload / View Documents</div><div>Loan File Update</div><div>Automated Underwriting</div><div>Approved AMC List</div><div>Order Appraisals</div><div>Area Median Income</div><div>Full Application</div><div>Loan Submission</div></div></div><div><div>Lender Loan Number: 2102010635</div><div>Lock Expiration:</div><div>Loan Status: Registered</div><div>Borrower Name: Customer, Ken N. JR</div><div>Subject Property: 10655 Birch St Burbank, CA 91502-1234</div><div>Loan Purpose: Purchase</div><div>Product: Conv Conforming 30 yr Fixed</div><div>Program:</div><div>Occupancy: Primary Residence</div><div>Loan Interest Rate: LTV/Ratio</div></div><div>Vendor Services</div><div>Property Appraisals</div><div>Order New Service</div><table><tr><th>TYPE OF SERVICE</th><th>ORDER TYPE</th><th>SERVICE PROVIDER</th><th>PRODUCT TYPE</th><th>DATE/TIME ORDERED</th></tr><tr><td> <a href="#">Property Appraisal</a></td><td>Automatic</td><td>Nationwide Appraisal Network</td><td>1004 Desktop Appraisal</td><td>3/03/2023 10:13 AM</td></tr></table></div> <p><b>Note:</b> If the <b>Order Type</b> displays as <b>Manual</b>, click the  to open the folder and select the <b>Automatic</b> Order Type to view your order.</p> <div><div>Vendor Services</div><div>Property Appraisals</div><div>Order New Service</div><table><tr><th>TYPE OF SERVICE</th><th>ORDER TYPE</th><th>SERVICE PROVIDER</th><th>PRODUCT TYPE</th><th>DATE/TIME ORDERED</th><th>ORDERED BY</th><th>DATE EXPECTED</th><th>DATE RECEIVED</th></tr><tr><td> <a href="#">Property Appraisal</a></td><td>Manual</td><td></td><td>Other</td><td>3/09/2023 10:24 AM</td><td>&lt;system&gt;</td><td>03/09/2023</td><td>03/09/2023</td></tr></table></div> <div><div>Vendor Services</div><div>Property Appraisals</div><div>Order New Service</div><table><tr><th>TYPE OF SERVICE</th><th>ORDER TYPE</th><th>SERVICE PROVIDER</th><th>PRODUCT TYPE</th><th>DATE/TIME ORDERED</th><th>ORDERED BY</th><th>DATE EXPECTED</th><th>DATE RECEIVED</th><th>DATE CANCELLED</th></tr><tr><td> <a href="#">Property Appraisal</a></td><td>Manual</td><td>ACT Appraisal</td><td>1004_05 Reside...</td><td>3/01/2023 11:18 ...</td><td>esantoro</td><td>03/09/2023</td><td>03/02/2023</td><td></td></tr><tr><td> <a href="#">Property Appraisal</a></td><td>Automatic</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table></div>	TYPE OF SERVICE	ORDER TYPE	SERVICE PROVIDER	PRODUCT TYPE	DATE/TIME ORDERED	<a href="#">Property Appraisal</a>	Automatic	Nationwide Appraisal Network	1004 Desktop Appraisal	3/03/2023 10:13 AM	TYPE OF SERVICE	ORDER TYPE	SERVICE PROVIDER	PRODUCT TYPE	DATE/TIME ORDERED	ORDERED BY	DATE EXPECTED	DATE RECEIVED	<a href="#">Property Appraisal</a>	Manual		Other	3/09/2023 10:24 AM	<system>	03/09/2023	03/09/2023	TYPE OF SERVICE	ORDER TYPE	SERVICE PROVIDER	PRODUCT TYPE	DATE/TIME ORDERED	ORDERED BY	DATE EXPECTED	DATE RECEIVED	DATE CANCELLED	<a href="#">Property Appraisal</a>	Manual	ACT Appraisal	1004_05 Reside...	3/01/2023 11:18 ...	esantoro	03/09/2023	03/02/2023		<a href="#">Property Appraisal</a>	Automatic							
TYPE OF SERVICE	ORDER TYPE	SERVICE PROVIDER	PRODUCT TYPE	DATE/TIME ORDERED																																																		
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<a href="#">Property Appraisal</a>	Manual	ACT Appraisal	1004_05 Reside...	3/01/2023 11:18 ...	esantoro	03/09/2023	03/02/2023																																															
<a href="#">Property Appraisal</a>	Automatic																																																					
3	<p>Click the <b>Manage Order</b> link to go to the Closing Corp Appraisal Order Management website.</p> <div><div>Appraisal Vendor Service</div><div><div>Service Order</div><div>Findings</div></div><div><div>* Request Type:</div><div>Document Attached by Customer</div><div>Service Provider:</div><div>ACT Appraisal</div><div>* Product Type:</div><div>1004 - Single Family</div><div>Contact Information</div><div>Instructions:</div><div>See attached appraisal documents</div></div><div><div>Manage Order</div></div></div>																																																					

Step	Action
4	<div>Click <b>Invoices</b> icon to view the updated Invoice.</div> <div></div>
5	<div>Click <b>Borr. Payment</b> to email the updated Invoice or click <b>Post Payment</b> to enter the payment information.</div> <div></div>

Notes

Use notes to communicate directly with the AMC and the Appraiser (examples: questions, Market Rent Schedule missing, Sales Contract Uploaded, etc.)

Email notifications will be sent to the MLO and Broker Contacts when notes are added to the appraisal order.

Appraisal Order Updated - Customer #2102010637 - HomeBridge Financial Services, Inc.

NR

no-reply@homebridge.com

↩ Reply

↩ Reply All

➡ Forward

⋮

To Renee Marchese; jeffrey.farrier@gmail.com; Erica Santoro

Thu 3/9/2023 10:22 AM

Hello,

Communication has been added by the AMC to your appraisal order. Please navigate to the Order Appraisal screen and click the Manage Order link on the existing appraisal order to view the notes that have been added. Please reach out to your Account Executive if you have any questions.

Step

Action

- To view or add notes to the appraisal order:
- Go to **Loan Processing**→**Order Appraisals**.
  - Click the hyperlink **Property Appraisal - Automatic**.

View Pipeline

Loan Summary

Loan Processing

Lock Management

Fees & Closing Costs

New Credit Reports

Upload / View Documents

Loan File Update

Automated Underwriting

Approved AMC List

Order Appraisals

Area Median Income

Full Application

Loan Submission

Lender Loan Number: 2102010635

Lock Expiration:

Loan Status: Registered

Borrower Name: Customer, Ken N. JR

Subject Property: 10655 Birch St  
Burbank, CA 91502-1234

Loan Purpose: Purchase

Product: Conv Conforming 30 yr Fixed

Program:

Occupancy: Primary Residence

Rate:

Vendor Services

Property Appraisals

Order New Service

TYPE OF SERVICE	ORDER TYPE	SERVICE PROVIDER	PRODUCT TYPE	DATE/TIME ORDERED
Property Appraisal	Automatic	Nationwide Appraisal Network	1004 Desktop Appraisal	3/03/2023 10:13 AM

**Note:** If the **Order Type** displays as **Manual**, click the to open the folder and select the **Automatic** Order Type to view your order.

Vendor Services

Property Appraisals

Order New Service

TYPE OF SERVICE	ORDER TYPE	SERVICE PROVIDER	PRODUCT TYPE	DATE/TIME ORDERED	ORDERED BY	DATE EXPECTED	DATE RECEIVED
Property Appraisal	Manual		Other	3/09/2023 10:24 AM	<system>	03/09/2023	03/09/2023

Vendor Services

Property Appraisals

Order New Service

TYPE OF SERVICE	ORDER TYPE	SERVICE PROVIDER	PRODUCT TYPE	DATE/TIME ORDERED	ORDERED BY	DATE EXPECTED	DATE RECEIVED	DATE CANCELLED
Property Appraisal	Manual	ACT Appraisal	1004_05 Reside...	3/09/2023 10:24 ...	<system>	03/09/2023	03/09/2023	
Property Appraisal	Automatic			3/01/2023 11:18 ...	esantoro	03/02/2023		

Click the **Manage Order** link to go to the Closing Corp Appraisal Order Management website.

Appraisal Vendor Service

Service Order

Findings

\* Request Type:

Document Attached by Customer

Service Provider:

ACT Appraisal

\* Product Type:

1004 - Single Family

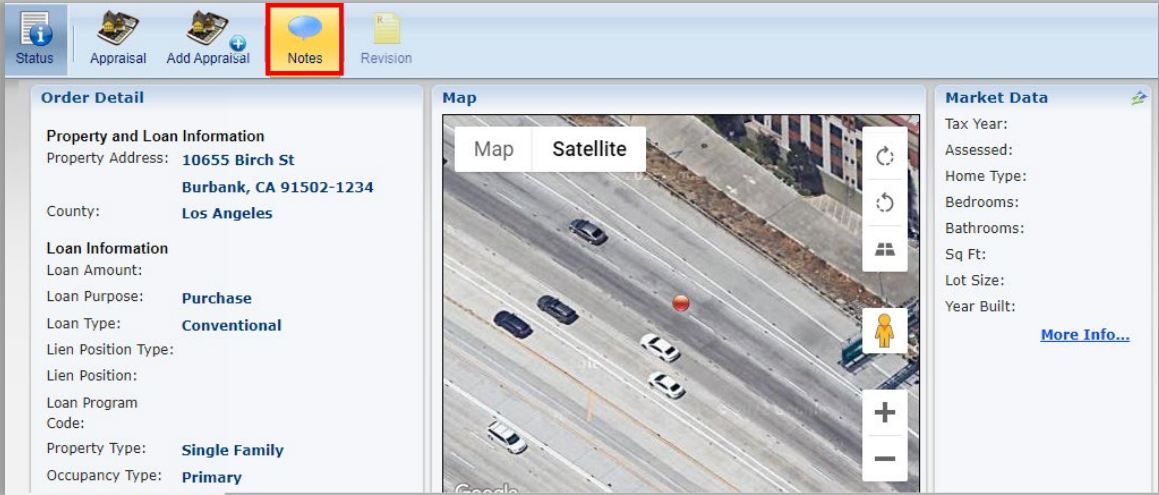
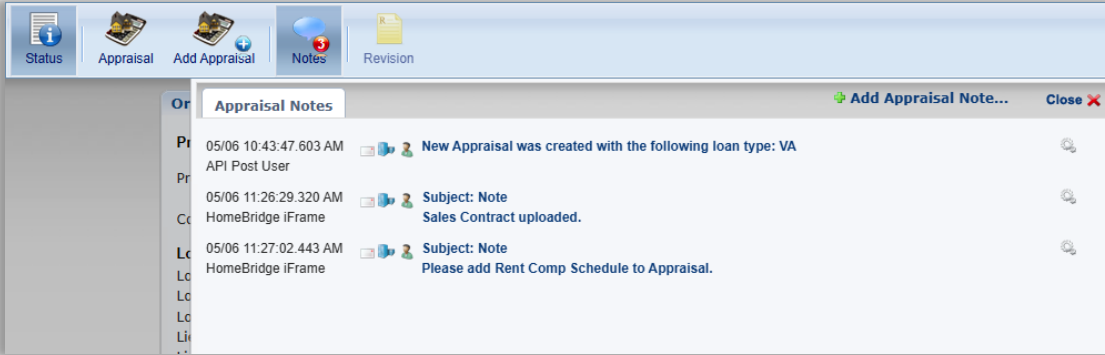
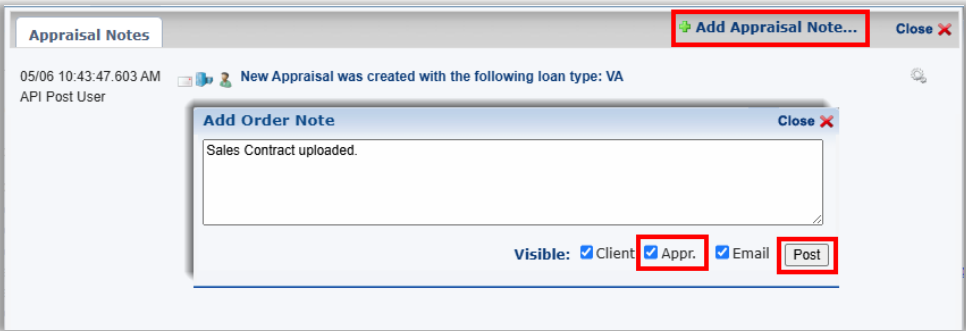
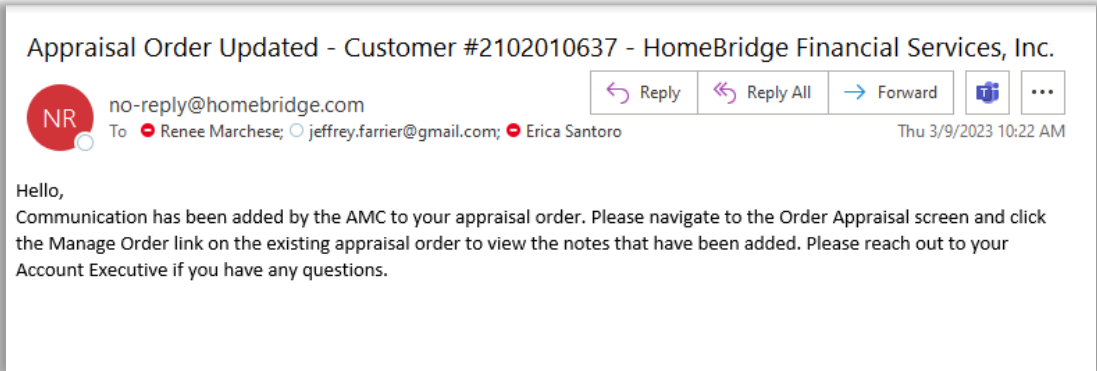
Contact Information

Instructions:

See attached appraisal documents


Manage Order



Step	Action
3	<div>Click the <b>Notes</b> icon to review notes on the order.</div> <div></div>
4	<div>All notes to/from the Appraiser will display.</div> <div></div>
5	<div>To add a note for the Appraiser:</div> <div><ul style="list-style-type: none"><li>• Click <b>Add Appraisal Note...</b></li><li>• Enter the note</li><li>• Click <b>Post</b></li></ul></div> <div></div>
6	<div>Email notifications will be sent to the MLO and Broker Contacts when notes are added to the appraisal order.</div> <div></div>



To Cancel an Order in P.A.T.H.

Step	Action
1	<div><p>Open the appraisal order in P.A.T.H.:</p><ul style="list-style-type: none"><li>Go to <b>Loan Processing</b>→<b>Order Appraisals</b>.</li><li>Click the hyperlink <b>Property Appraisal - Automatic</b>.</li></ul></div> <div></div> <div><p><b>Note:</b> If the <b>Order Type</b> displays as <b>Manual</b>, click the  to open the folder and select the <b>Automatic</b> Order Type to view your order.</p></div> <div></div> <div></div>
2	<div><p>Complete the Service Order tab:</p><ul style="list-style-type: none"><li>Select <b>Request Type: Order Cancel</b></li><li>Enter optional <b>Instructions</b></li><li>Click <b>Save</b></li></ul></div> <div></div> <div></div>

Step	Action																	
3	<p><b>Date Cancelled</b> will display on the Vendor Services screen.</p>																	
	<div><div>Vendor Services</div><div><div>Property Appraisals</div><div>Order New Service</div></div><table><tr><th>TYPE OF SERVICE</th><th>ORDER TYPE</th><th>SERVICE PROVIDER</th><th>PRODUCT TYPE</th><th>DATE/TIME ORDERE...</th><th>ORDERED BY</th><th>DAT...</th><th>DATE REC</th><th>DATE CANCELLED</th></tr><tr><td><div><div></div><div>Property Appraisal</div></div></td><td>Automatic</td><td>ACT Appraisal</td><td>1004 Single Family Appr</td><td>5/18/2023 11:53 AM</td><td>hbrmarchese</td><td></td><td></td><td>05/18/2023</td></tr></table></div>	TYPE OF SERVICE	ORDER TYPE	SERVICE PROVIDER	PRODUCT TYPE	DATE/TIME ORDERE...	ORDERED BY	DAT...	DATE REC	DATE CANCELLED	<div><div></div><div>Property Appraisal</div></div>	Automatic	ACT Appraisal	1004 Single Family Appr	5/18/2023 11:53 AM	hbrmarchese		
TYPE OF SERVICE	ORDER TYPE	SERVICE PROVIDER	PRODUCT TYPE	DATE/TIME ORDERE...	ORDERED BY	DAT...	DATE REC	DATE CANCELLED										
<div><div></div><div>Property Appraisal</div></div>	Automatic	ACT Appraisal	1004 Single Family Appr	5/18/2023 11:53 AM	hbrmarchese			05/18/2023										


### Automatically Cancelled Orders

The system will automatically cancel orders for the following:

- An unapproved AMC has been selected.
  - [Click here](#) for the list of Approved AMC’s.
  - Click the **Order New Service** button to place an order with an Approved AMC.

Vendor Services

Property AppraisalsOrder New Service

TYPE OF SERVICE	ORDER TYPE	SERVICE P...	PRODUCT TYPE	DATE/TIME...	ORDERED BY	DATE EXPECTED	DAT...	DATE CANCELLED
 Property Appraisal	Automatic	Arivs WA	1004D_05 Appraisal Update	3/01/2023...	esantoro			03/01/2023

- FHA Case Number not assigned.
  - Go to **Loan Processing**→**FHA Case Number**
  - See the P.A.T.H. Manual in the [P.A.T.H. Training Room](#) for complete instructions.
  - Once returned, the FHA Case Number will be entered by a Homebridge Associate.

HomeBridge

HomeBridge Financial Services, Inc.  
194 Wood Avenue South  
Iselin, NJ 08830

NMLS ID#: 6521  
Partner ID#: 4100098  
Approved For: CONN

Channel: Wholesale  
Partner Status: Approved

Guidelines

Forms

Resources

View Pipeline

Loan Summary

Loan Processing

Lock Management

Fees & Closing Costs

Change of Circumstance

Upload Documents

Automated Underwriting

FHA Case Number

Approved AMC List

Order Appraisals

Area Median Income

Full Application

Loan Submission

Loan Purchasing

Lender Loan Number: 2402006117

Lock Expiration:

Loan Status: Initial Disclosures Sent

Borrower Name: Customer, Ken N. Jr

Subject Property: 1104 Auto Disclosure Blvd Fort Mcpherso...

LTV/CLTV: 80.00% / 80.00%

Loan Purpose: Purchase

Product: **FHA Conforming 30 yr Fixed**

Interest Rate: 6.250%

Occupancy: Primary Residence

Total Loan Amount: \$651,200.00

Loan Amount: \$640,000.00


Program:

Ratios: 32.45% / 35.77%

Preview Docs

Vendor Services

Property AppraisalsOrder New Service

TYPE OF SERVICE	ORDER TYPE	SERVICE PROVIDER	PRODUCT TYPE	DATE/TIME ORDERED	ORDERED BY	DATE EXPECTED	DATE RECEIVED	DATE CANCELLED
 Property Appraisal	Automatic	ACT Appraisal	1004 - Single Family	12/05/2024 3:28 PM	tanjohnson			12/05/2024

Click here to request FHA Case Number assignment

On-Hold Orders

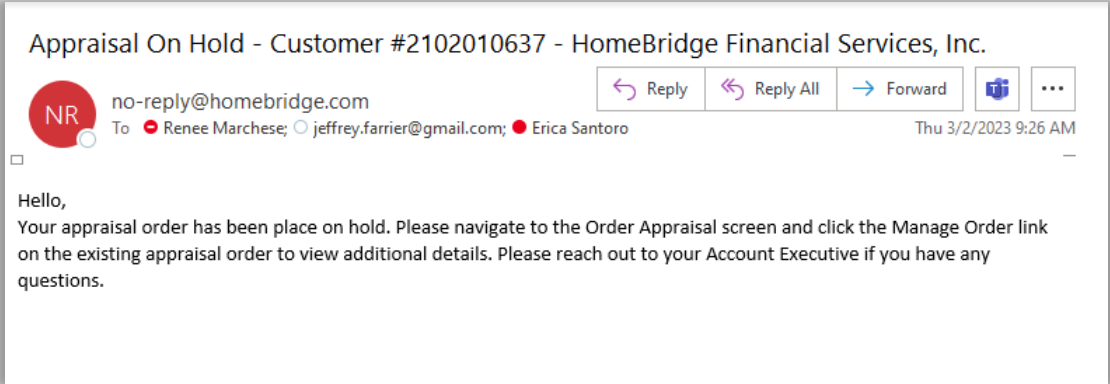
Appraisal orders may be placed on hold by either the AMC or at the request of the Broker.

Step

Action

1

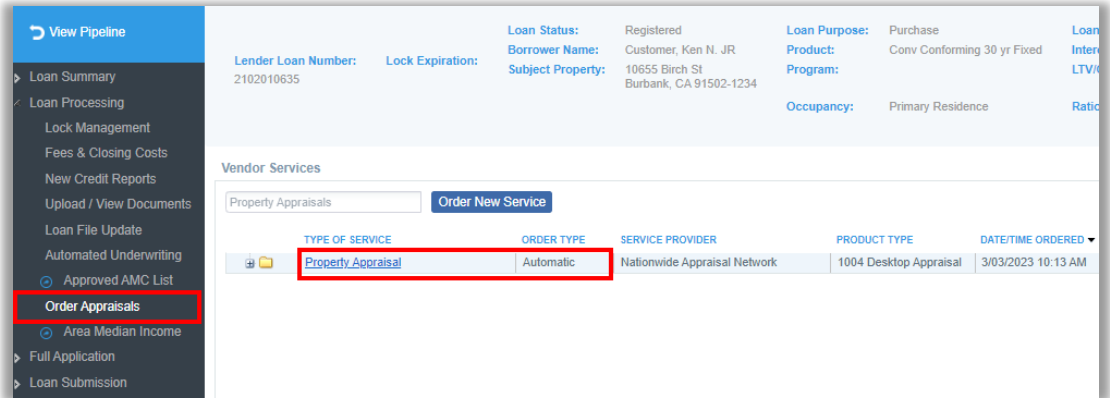
If the appraisal has been placed on hold, an email notification will be sent to the MLO and Broker Contacts added to the loan.




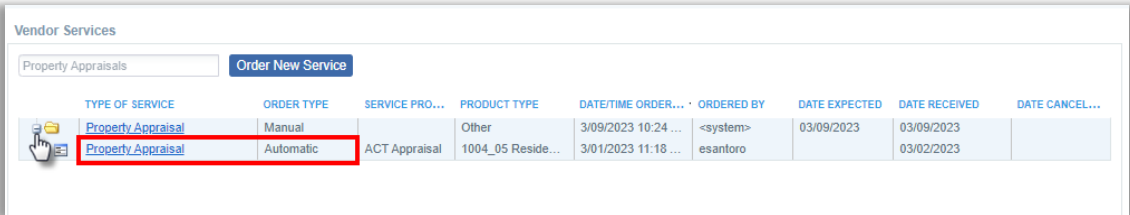
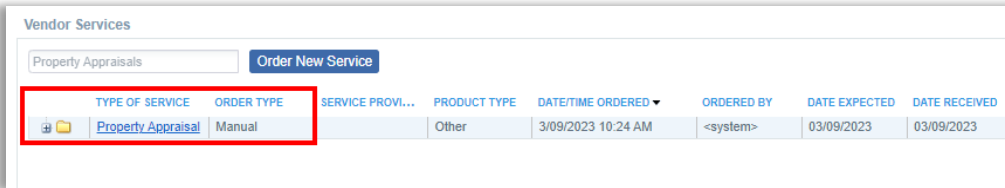
2

Open the appraisal order in P.A.T.H.:

- Go to **Loan Processing**→**Order Appraisals**.
- Click the hyperlink **Property Appraisal - Automatic**.

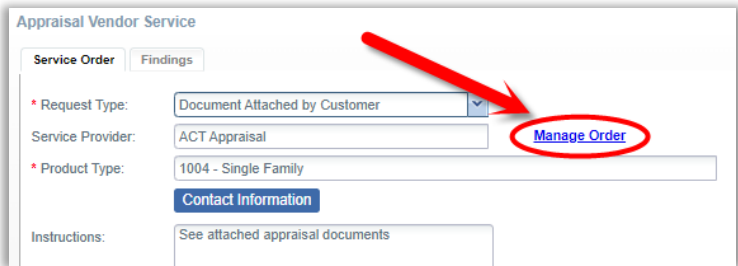


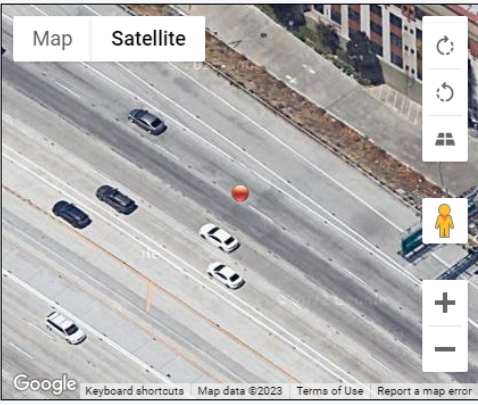
**Note:** If the **Order Type** displays as **Manual**, click the  to open the folder and select the **Automatic** Order Type to view your order.



3

Click the **Manage Order** link to go to the Closing Corp Appraisal Order Management website.



Step	Action
4	<div><div>The <b>Order Status</b> will display as <b>On-Hold – Pending Resume</b>.</div><div><div><div><div><div>Order Detail</div><div><div>Property and Loan Information</div><div>Property Address: 10655 Birch St</div><div>Burbank, CA 91502-1234</div><div>County: Los Angeles</div><div>Loan Information</div><div>Loan Amount:</div><div>Loan Purpose: Purchase</div><div>Loan Type: Conventional</div><div>Lien Position Type:</div><div>Lien Position:</div><div>Loan Program Code:</div><div>Property Type: Single Family</div><div>Occupancy Type: Primary</div><div>Loan Number: 2102010637</div><div>FHA Case No:</div><div>LPA Key:</div><div>FNMA:</div><div>FHLMC:</div><div>Ref ID: 221964</div><div>Appraisal Information</div><div>AMC ID:</div><div>Product: 1004 Single-Family</div></div></div><div><div>Map</div><div><div>MapSatellite</div><div></div><div>GoogleKeyboard shortcutsMap data ©2023Terms of UseReport a map error</div></div></div><div><div>Market Data</div><div><div>Tax Year:</div><div>Assessed:</div><div>Home Type:</div><div>Bedrooms:</div><div>Bathrooms:</div><div>Sq Ft:</div><div>Lot Size:</div><div>Year Built:</div><div>More Info...</div></div></div></div><div><div>Order Status</div><div><div>Appraisal Order</div><div>03/01/2023 11:15 AM</div><div>03/01/2023 11:15 AM</div><div>03/02/2023 09:25 AM</div><div>03/02/2023 09:26 AM</div><div>Hold Until: 03/09/2023</div><div>Order Received</div><div>AMC Assigned</div><div>AMC Accepted</div><div>On-Hold</div><div>Pending Resume</div><div>Test AMC</div><div>API Post User</div><div>Test</div><div>Test</div></div></div></div></div></div>
5	<div><div>Click the <b>Notes</b> icon to review the Appraisal Notes from the AMC (ex. Hold: pending payment).</div><div><div><div><div>Status</div><div>Appraisal</div><div>Add Appraisal</div><div>Notes</div><div>Revision</div></div><div><div>Appraisal Notes</div><div><div>Add Appraisal Note...</div><div>Close</div></div><div><div>03/02 9:26:01.280 AM</div><div>Appraiser</div><div>Subject: Note</div><div>Note to say HI!</div></div><div><div>03/02 9:26:13.350 AM</div><div>Appraiser</div><div>Hold: pending payment</div></div></div><div><div>Property Type: Single Family</div><div>Occupancy Type: Primary</div><div>Loan Number: 2102010637</div><div><div>Google</div><div>Keyboard shortcutsMap data ©2023Terms of UseReport a map error</div></div></div></div></div></div>

Completed Orders																																																																	
Step	Action																																																																
1	<p>An email notification is automatically generated when the Appraisal has been completed.</p> <div><div><div>Appraisal Complete - Customer #2102010639 - HomeBridge Financial Services, Inc.</div><div><div><div>NR</div><div>no-reply@homebridge.com</div></div><div><div>↩ Reply</div><div>↩ Reply All</div><div>➡ Forward</div><div></div><div>⋮</div></div><div>To  Renee Marchese;  jeffrey.farrier@gmail.com;  Erica Santoro</div><div>Thu 3/2/2023 9:32 AM</div></div><div><p>Hello,</p><p>Your appraisal order has been completed and the documents have been uploaded for review. To view a copy of your appraisal, please navigate to the Order Appraisal screen and view the Findings tab on the existing order. Please reach out to your Account Executive if you have any questions.</p></div></div></div>																																																																
2	<p>To view the completed order:</p> <ul style="list-style-type: none"><li>Go to <b>Loan Processing</b>→<b>Order Appraisals</b>.</li><li>Click the hyperlink <b>Property Appraisal - Automatic</b>.</li></ul> <div><div><div><div>View Pipeline</div><div><div>Loan Summary</div><div>Loan Processing</div><div>Lock Management</div><div>Fees &amp; Closing Costs</div><div>New Credit Reports</div><div>Upload / View Documents</div><div>Loan File Update</div><div>Automated Underwriting</div><div>Approved AMC List</div><div>Order Appraisals</div><div>Area Median Income</div><div>Full Application</div><div>Loan Submission</div></div></div><div><div>Lender Loan Number: 2102010635</div><div>Lock Expiration:</div><div>Loan Status: Registered</div><div>Borrower Name: Customer, Ken N. JR</div><div>Subject Property: 10655 Birch St Burbank, CA 91502-1234</div><div>Loan Purpose: Purchase</div><div>Product: Conv Conforming 30 yr Fixed</div><div>Program:</div><div>Occupancy: Primary Residence</div><div>Loan Inter LTV:</div><div>Ratio:</div></div><div><div>Vendor Services</div><div>Property Appraisals</div><div>Order New Service</div><table><tr><th>TYPE OF SERVICE</th><th>ORDER TYPE</th><th>SERVICE PROVIDER</th><th>PRODUCT TYPE</th><th>DATE/TIME ORDERED</th></tr><tr><td> <a href="#">Property Appraisal</a></td><td>Automatic</td><td>Nationwide Appraisal Network</td><td>1004 Desktop Appraisal</td><td>3/03/2023 10:13 AM</td></tr></table></div></div><p><b>Note:</b> If the <b>Order Type</b> displays as <b>Manual</b>, click the  to open the folder and select the <b>Automatic</b> Order Type to view your order.</p><div><div><div>Vendor Services</div><div>Property Appraisals</div><div>Order New Service</div><table><tr><th>TYPE OF SERVICE</th><th>ORDER TYPE</th><th>SERVICE PROVI...</th><th>PRODUCT TYPE</th><th>DATE/TIME ORDERED</th><th>ORDERED BY</th><th>DATE EXPECTED</th><th>DATE RECEIVED</th><th>DATE CANCEL...</th></tr><tr><td> <a href="#">Property Appraisal</a></td><td>Manual</td><td></td><td>Other</td><td>3/09/2023 10:24 AM</td><td>&lt;system&gt;</td><td>03/09/2023</td><td>03/09/2023</td><td></td></tr><tr><td> <a href="#">Property Appraisal</a></td><td>Automatic</td><td>ACT Appraisal</td><td>1004_05 Reside...</td><td>3/01/2023 11:18 ...</td><td>esantoro</td><td></td><td>03/02/2023</td><td></td></tr></table></div><div><div>Vendor Services</div><div>Property Appraisals</div><div>Order New Service</div><table><tr><th>TYPE OF SERVICE</th><th>ORDER TYPE</th><th>SERVICE PRO...</th><th>PRODUCT TYPE</th><th>DATE/TIME ORDER...</th><th>ORDERED BY</th><th>DATE EXPECTED</th><th>DATE RECEIVED</th><th>DATE CANCEL...</th></tr><tr><td> <a href="#">Property Appraisal</a></td><td>Manual</td><td></td><td>Other</td><td>3/09/2023 10:24 ...</td><td>&lt;system&gt;</td><td>03/09/2023</td><td>03/09/2023</td><td></td></tr><tr><td> <a href="#">Property Appraisal</a></td><td>Automatic</td><td>ACT Appraisal</td><td>1004_05 Reside...</td><td>3/01/2023 11:18 ...</td><td>esantoro</td><td></td><td>03/02/2023</td><td></td></tr></table></div></div></div>	TYPE OF SERVICE	ORDER TYPE	SERVICE PROVIDER	PRODUCT TYPE	DATE/TIME ORDERED	<a href="#">Property Appraisal</a>	Automatic	Nationwide Appraisal Network	1004 Desktop Appraisal	3/03/2023 10:13 AM	TYPE OF SERVICE	ORDER TYPE	SERVICE PROVI...	PRODUCT TYPE	DATE/TIME ORDERED	ORDERED BY	DATE EXPECTED	DATE RECEIVED	DATE CANCEL...	<a href="#">Property Appraisal</a>	Manual		Other	3/09/2023 10:24 AM	<system>	03/09/2023	03/09/2023		<a href="#">Property Appraisal</a>	Automatic	ACT Appraisal	1004_05 Reside...	3/01/2023 11:18 ...	esantoro		03/02/2023		TYPE OF SERVICE	ORDER TYPE	SERVICE PRO...	PRODUCT TYPE	DATE/TIME ORDER...	ORDERED BY	DATE EXPECTED	DATE RECEIVED	DATE CANCEL...	<a href="#">Property Appraisal</a>	Manual		Other	3/09/2023 10:24 ...	<system>	03/09/2023	03/09/2023		<a href="#">Property Appraisal</a>	Automatic	ACT Appraisal	1004_05 Reside...	3/01/2023 11:18 ...	esantoro		03/02/2023	
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3	<p>The <b>Findings</b> tab will reflect the completed appraisal information.</p> <div><div><div>Appraisal Vendor Service</div><div>Service Order</div><div>Findings</div><div><div>Product Type: 1004_05 Residential Appr Rpt</div><div>Appraised Value: \$850,000.00</div><div>* Appraisal Provider: ACT Appraisal</div><div>Appraisal Company: AppraiseThis</div><div>Appraiser Name: Sara Bellum</div><div>Appraisal Co Address: 111 valley lane</div><div>Zip, City &amp; State: 32137 Palm Coast FL</div><div>Appraiser Contact Phone: 800-234-8727</div><div>Appraiser License Number: 56789</div><div>Supervisory Appraiser License Number:</div><div>Appraisal Date: 5/14/2014</div><div>State: CO</div></div><div><div>Documents Received</div><table><tr><th>DOCUMENT NAME</th><th>UPLOADED DATE</th><th>UPLOADED BY</th><th>ATTACHMENT</th></tr><tr><td>AMC Invoice.pdf</td><td>3/02/2023 9:31 AM</td><td>&lt;system&gt;</td><td></td></tr><tr><td>1004_05UAD GOLD STANDARD.pdf</td><td>3/02/2023 9:32 AM</td><td>&lt;system&gt;</td><td></td></tr><tr><td>AppraisalReport.PDF</td><td>3/02/2023 9:32 AM</td><td>&lt;system&gt;</td><td></td></tr></table></div></div></div>	DOCUMENT NAME	UPLOADED DATE	UPLOADED BY	ATTACHMENT	AMC Invoice.pdf	3/02/2023 9:31 AM	<system>		1004_05UAD GOLD STANDARD.pdf	3/02/2023 9:32 AM	<system>		AppraisalReport.PDF	3/02/2023 9:32 AM	<system>																																																	
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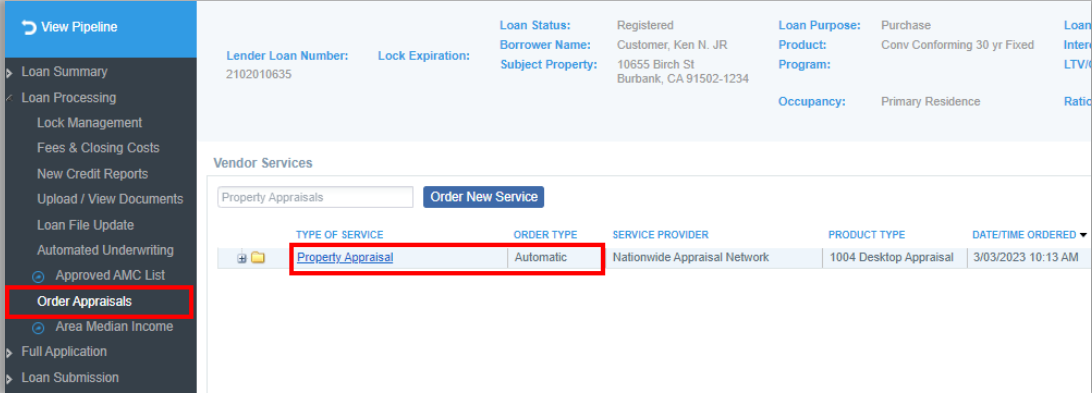

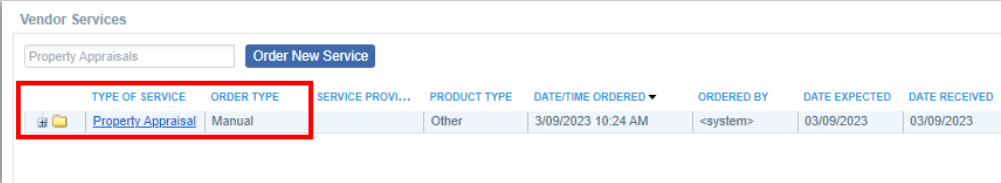
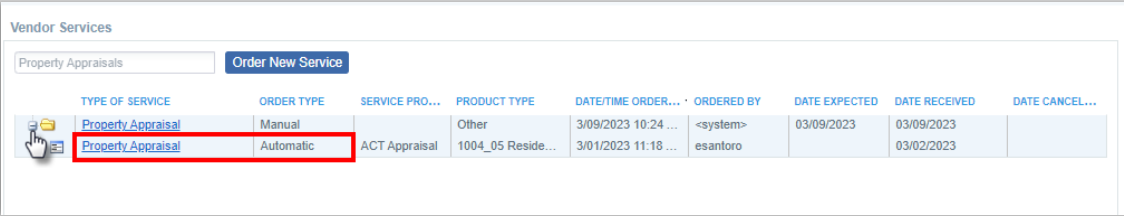
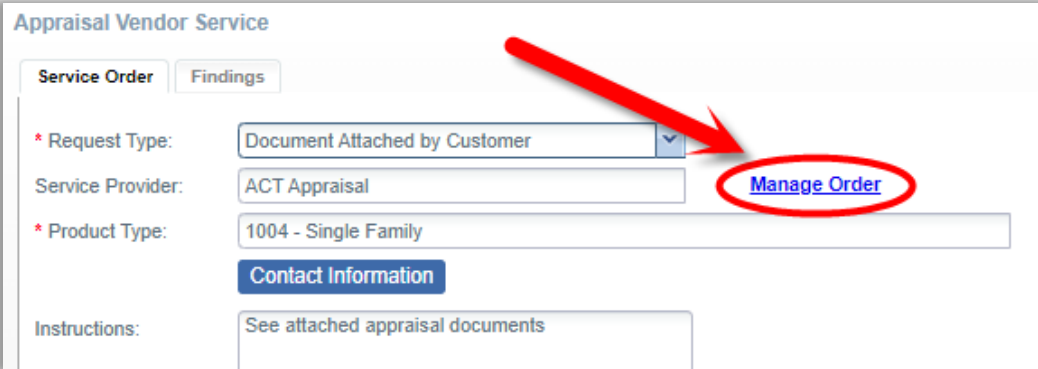
**Note: Click the paperclip icon  to view Documents Received.**

Revisions or Reconsiderations


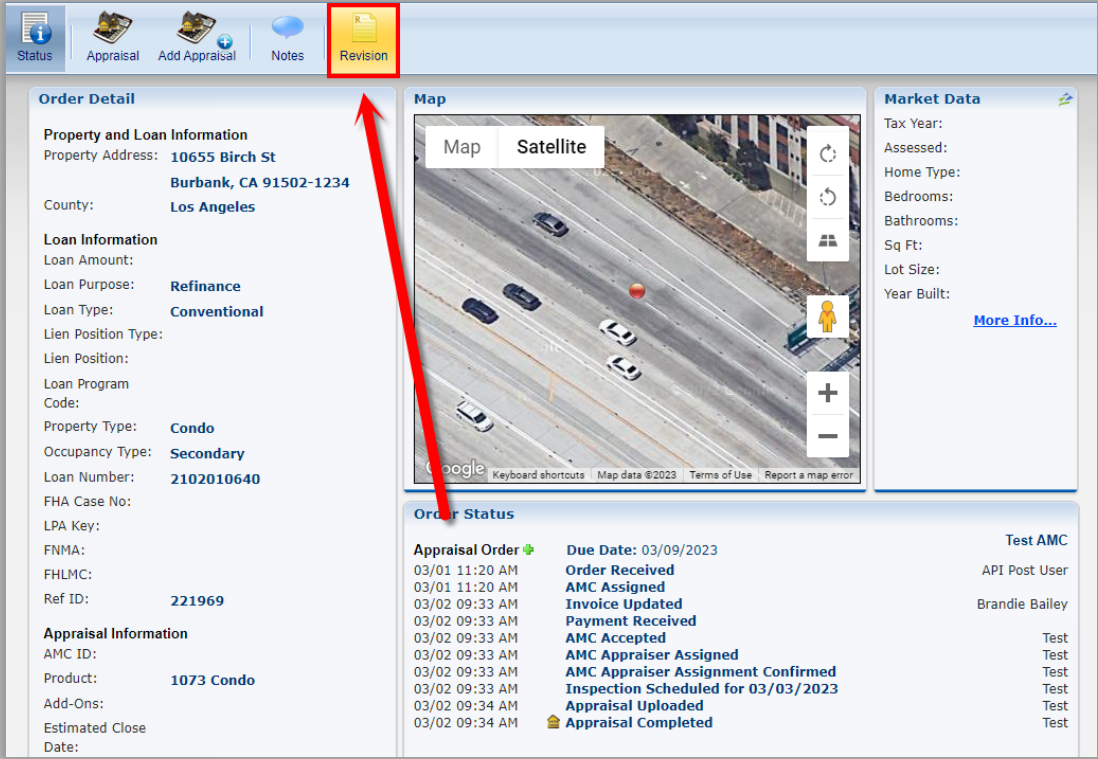
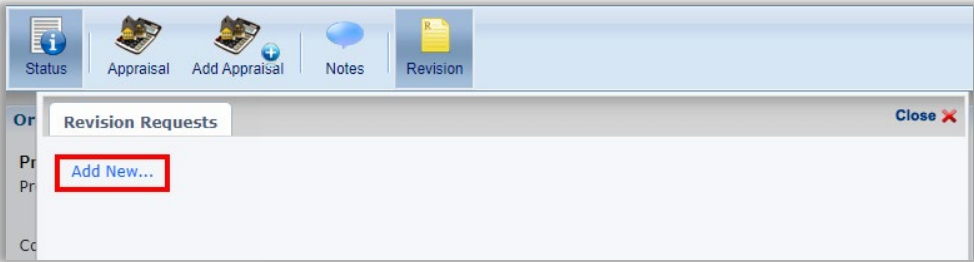
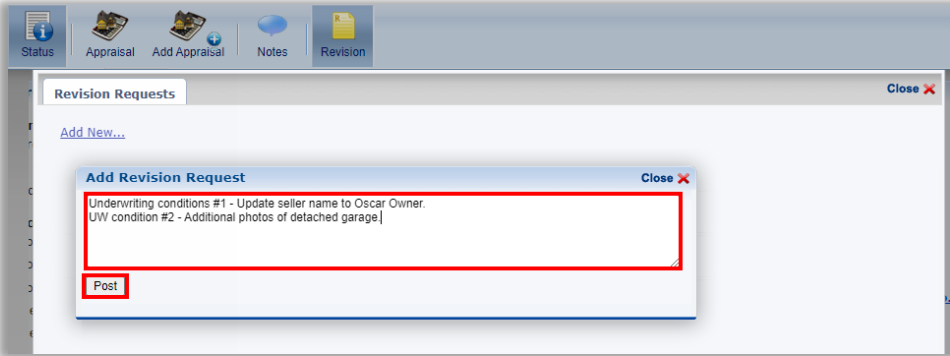
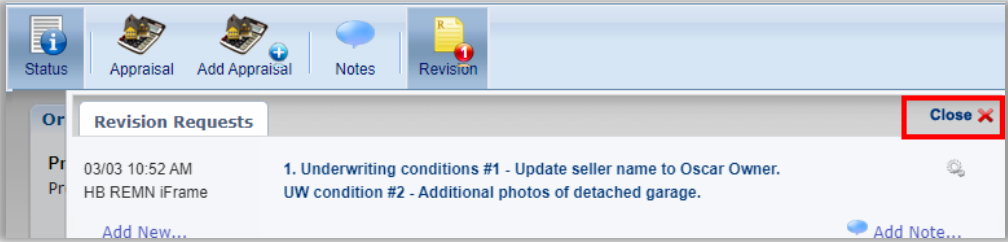
To request revisions or reconsiderations follow the steps below as applicable.

**Note: For Rebuttals or Market Value questions on a completed appraisal, add a Note to the Appraisal Order Management screen (See [Notes](#) section)**

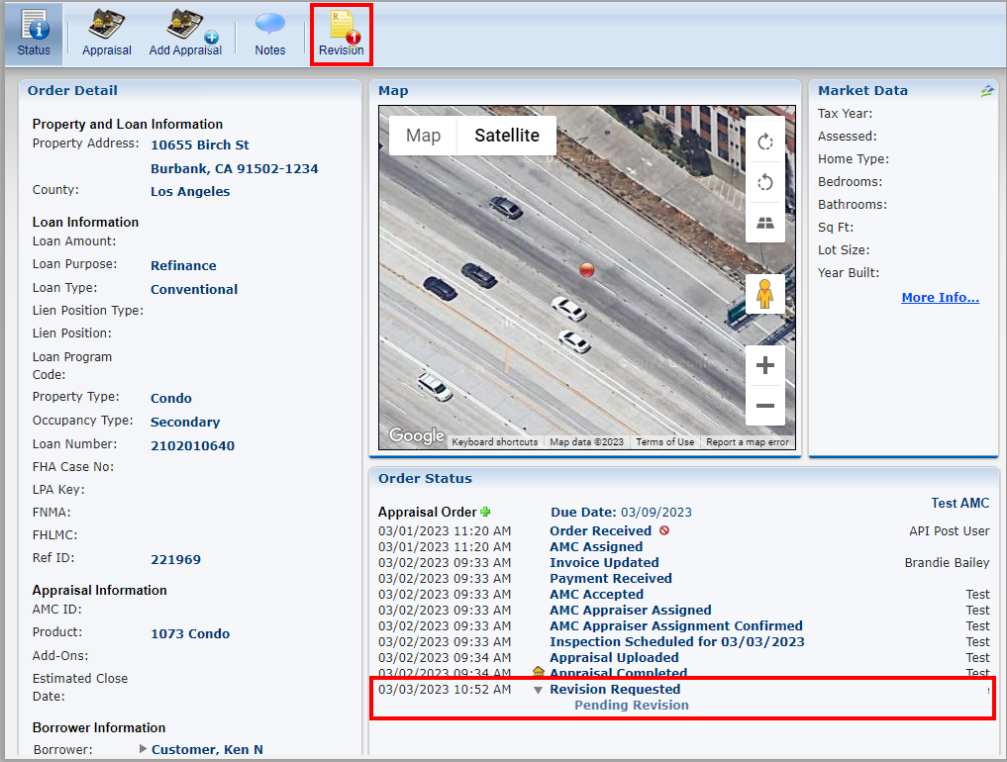
Revision Requests

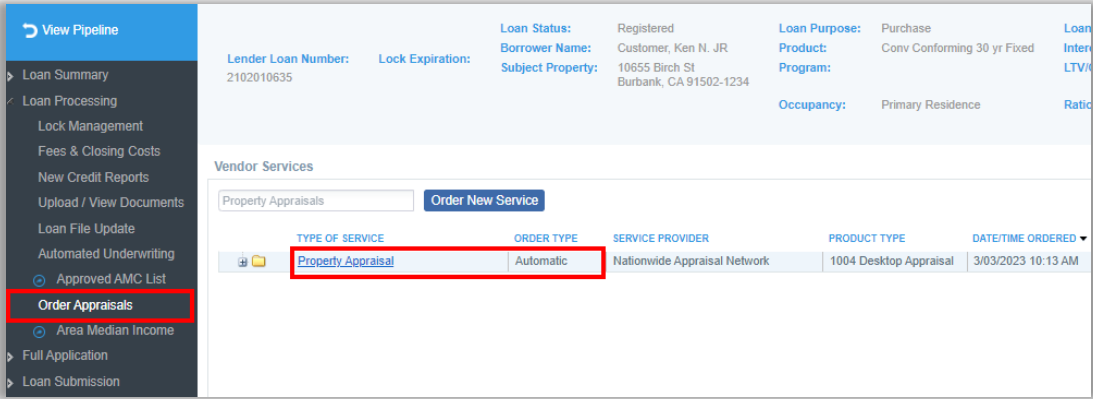

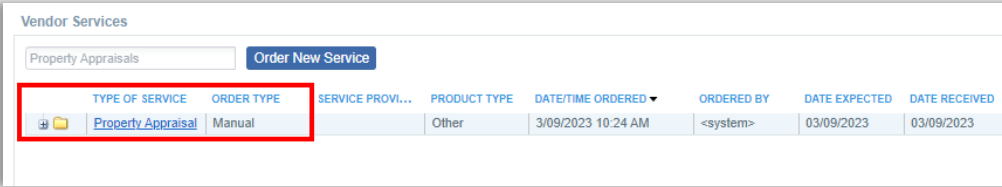
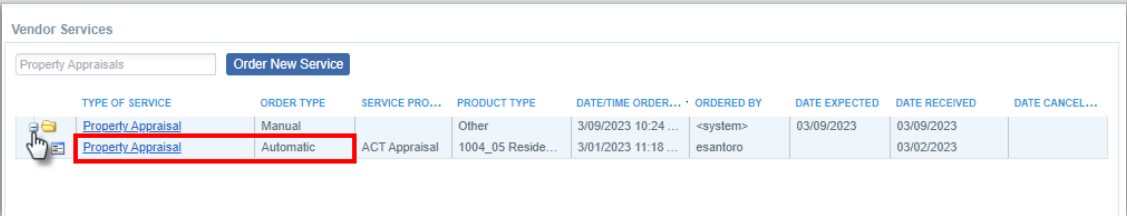
Step	Action
1	<div>Open the appraisal order in P.A.T.H.:</div> <div><ul style="list-style-type: none"><li>Go to <b>Loan Processing</b>→<b>Order Appraisals</b>.</li><li>Click the hyperlink <b>Property Appraisal - Automatic</b>.</li></ul></div> <div></div> <div><b>Note:</b> If the <b>Order Type</b> displays as <b>Manual</b>, click the  to open the folder and select the <b>Automatic</b> Order Type to view your order.</div> <div></div> <div></div>
2	<div>Click the <b>Manage Order</b> link to go to the Closing Corp Appraisal Order Management website.</div> <div></div>

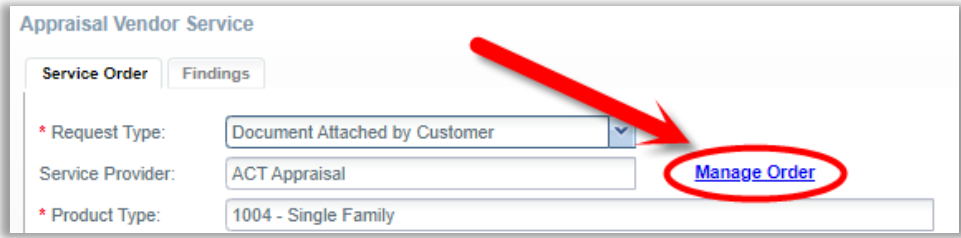
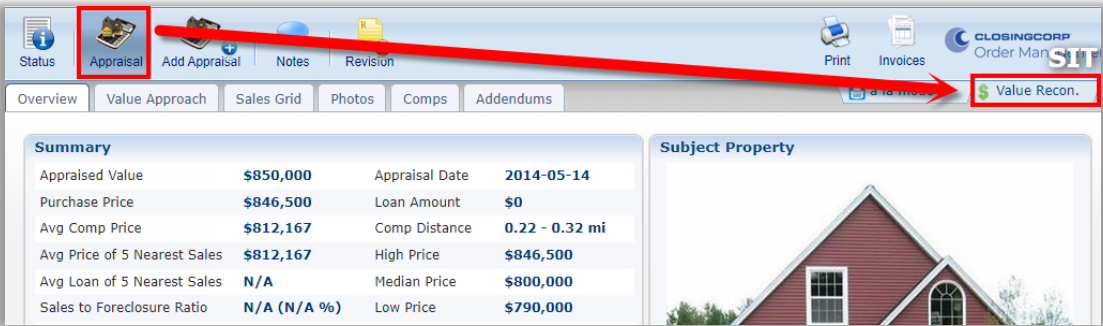
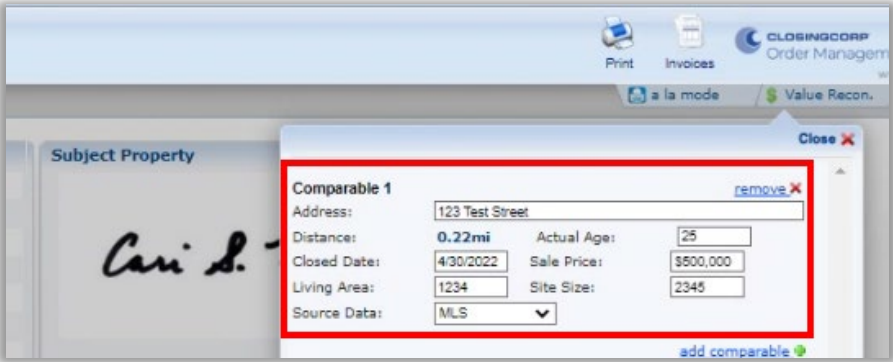
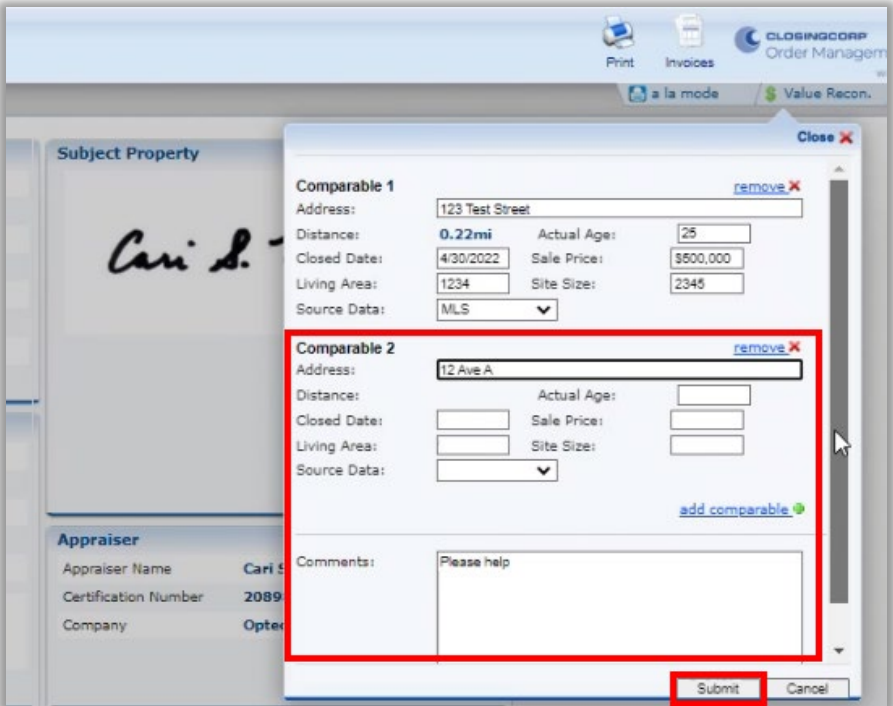


Step	Action
3	<div><div></div><div>Click <b>Revision</b> to request a revision on a completed appraisal.</div></div> <div></div>
4	<div><div>The <b>Revision Requests</b> pop-up will appear.</div><div><ul style="list-style-type: none"><li>Click <b>Add New...</b></li></ul></div></div> <div></div>
5	<div><div>The <b>Add Revision Request</b> pop-up will appear.</div><div><ul style="list-style-type: none"><li>Enter the request and click <b>Post</b>.</li></ul></div></div> <div></div> <div><div>Click <b>Close</b>.</div><div></div></div>



Step	Action
6	<p>The request for Revision will reflect on the <b>Revision Icon</b> and the <b>Order Status</b> section.</p> <div></div>

Value Reconsideration Request	
Step	Action
1	<p>Open the appraisal order in P.A.T.H.:</p> <ul style="list-style-type: none"><li>Go to <b>Loan Processing</b>→<b>Order Appraisals</b>.</li><li>Click the hyperlink <b>Property Appraisal - Automatic</b>.</li></ul> <div></div> <p><b>Note:</b> If the <b>Order Type</b> displays as <b>Manual</b>, click the  to open the folder and select the <b>Automatic</b> Order Type to view your order.</p> <div></div> <div></div>

Step	Action
2	<p>Click the <b>Manage Order</b> link to go to the Closing Corp Appraisal Order Management website.</p> <div></div>
3	<p>To request a Value Reconsideration:</p> <ul style="list-style-type: none"><li>Click the <b>Appraisal</b> icon to open the completed appraisal.</li><li>Click the <b>Value Recon.</b> button.</li></ul> <div></div>
4	<p>Enter the details for the <b>Comparable 1</b> property.</p> <div></div>
5	<ul style="list-style-type: none"><li>Click <b>add comparable</b> to enter additional comparable properties (if applicable).</li><li>Enter optional <b>Comments</b>.</li><li>Click <b>Submit</b>.</li></ul> <div></div>

Completed Revisions/Reconsiderations																																																						
Step	Action																																																					
1	<p>When the revision/reconsideration is completed, an automatic email is generated to the MLO and Broker Contacts.</p> <div><p>Appraisal Revisions Uploaded - Customer #2102010640 - HomeBridge Financial Services, I...</p><div><div><div>NR</div><div>no-reply@homebridge.com</div><div>To <div>● Renee Marchese</div>; <div>○ jeffrey.farrier@gmail.com</div>; <div>● Erica Santoro</div></div><div>Thu 3/2/2023 9:28 AM</div></div><div><div>↩ Reply</div><div>↩ Reply All</div><div>➡ Forward</div><div></div><div>⋮</div></div></div><p>Hello,</p><p>Your appraisal order revision has been completed and the documents have been uploaded for review. To view a copy of your updated appraisal, please navigate to the Order Appraisal screen and view the Findings tab on the existing order. Please reach out to your Account Executive if you have any questions.</p></div>																																																					
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<a href="#">Property Appraisal</a>	Automatic																																																					

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3	<div><p>The <b>Findings</b> tab will reflect the revised/reconsidered appraisal information.</p><div><div>Appraisal Vendor Service</div><div><div>Service Order</div><div>Findings</div></div><div><div>Product Type:</div><div>1004 - Single Family</div></div><div><div>Appraised Value:</div><div>\$850,000.00</div></div><div><div>* Appraisal Provider:</div><div>ACT Appraisal</div><div>Appraisal Date:</div><div>5/14/2014</div></div><div><div>Appraisal Company:</div><div>AppraiseThis</div></div><div><div>Appraiser Name:</div><div>Sara Bellum</div></div><div><div>Appraisal Co Address:</div><div>111 valley lane</div></div><div><div>Zip, City &amp; State:</div><div>32137</div><div>Palm Coast</div><div>FL</div></div><div><div>Appraiser Contact Phone:</div><div>(800) 234-8727</div></div><div><div>Appraiser License Number:</div><div>56789</div><div>State:</div><div>CO</div></div><div><div>Supervisory Appraiser License Number:</div><div></div></div><div><div>Documents Received</div><table><thead><tr><th>DOCUMENT NAME</th><th>UPLOADED DATE</th><th>UPLOADED BY</th><th>ATTACHMENT</th></tr></thead><tbody><tr><td>AMC Invoice.pdf</td><td>3/02/2023 9:34 AM</td><td>&lt;system&gt;</td><td></td></tr><tr><td>AppraisalReport.PDF</td><td>3/02/2023 9:34 AM</td><td>&lt;system&gt;</td><td></td></tr><tr><td>1004_05UAD GOLD STANDARD.pdf</td><td>3/02/2023 9:34 AM</td><td>&lt;system&gt;</td><td></td></tr></tbody></table></div></div><div><p>Note: Click the paperclip icon  to view Documents Received.</p><div><div>AI Ready PDF</div><div>1 / 28   136% +</div><div><div>test</div><div>test</div><div>File # nila_dxp_test</div><div><div>Uniform Residential Appraisal Report</div><div><div>The purpose of this summary appraisal report is to provide the lender/client with an accurate, and adequately supported, opinion of the market value of the subject property.</div><div><div>Property Address 321 Tulip Street</div><div>City Boulder</div><div>State CO</div><div>Zip Code 80302</div></div><div><div>Borrower Jack Johnson</div><div>Owner of Public Record Jack Johnson</div><div>County Boulder</div></div><div><div>Legal Description Lot 26 Block 4 Floral Valley East</div><div>Tax Year 2011</div><div>R.E. Taxes \$ 7257</div></div><div><div>Assessor's Parcel # 2075-06-4-15</div><div>Map Reference 19740</div><div>Census Tract 0067.04</div></div><div><div>Neighborhood Name Floral Valley East</div><div>Occupant <input type="checkbox"/> Owner <input type="checkbox"/> Tenant <input checked="" type="checkbox"/> Vacant</div><div>Special Assessments \$ 0</div><div><input checked="" type="checkbox"/> PUD HOA \$ 100 <input checked="" type="checkbox"/> per year <input type="checkbox"/> per month</div></div><div><div>Property Rights Appraised <input checked="" type="checkbox"/> Fee Simple <input type="checkbox"/> Leasehold <input type="checkbox"/> Other (describe)</div><div>Assignment Type <input checked="" type="checkbox"/> Purchase Transaction <input type="checkbox"/> Refinance Transaction <input type="checkbox"/> Other (describe)</div></div><div><div>Lender/Client ABC Lenders</div><div>Address 2112 1st Street, Oxford, MS 38655</div></div></div></div></div></div></div></div>	DOCUMENT NAME	UPLOADED DATE	UPLOADED BY	ATTACHMENT	AMC Invoice.pdf	3/02/2023 9:34 AM	<system>		AppraisalReport.PDF	3/02/2023 9:34 AM	<system>		1004_05UAD GOLD STANDARD.pdf	3/02/2023 9:34 AM	<system>	
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