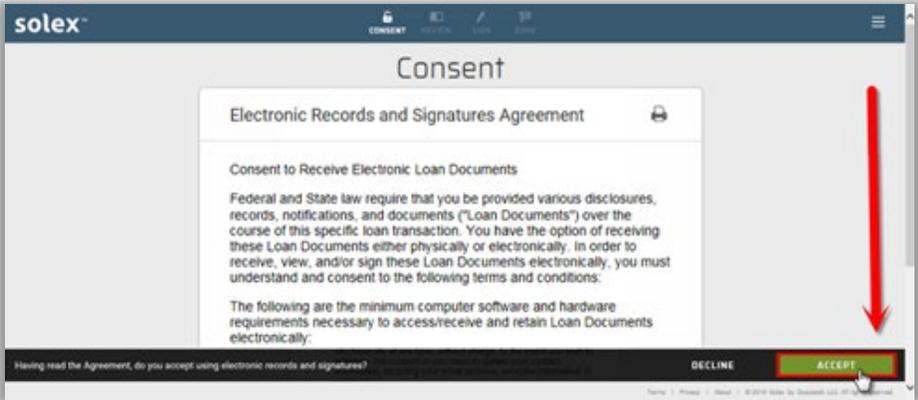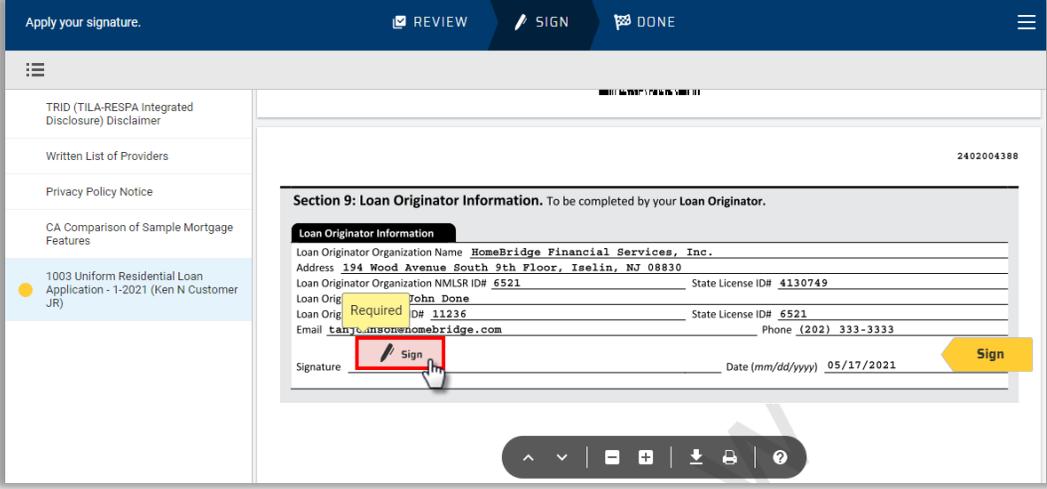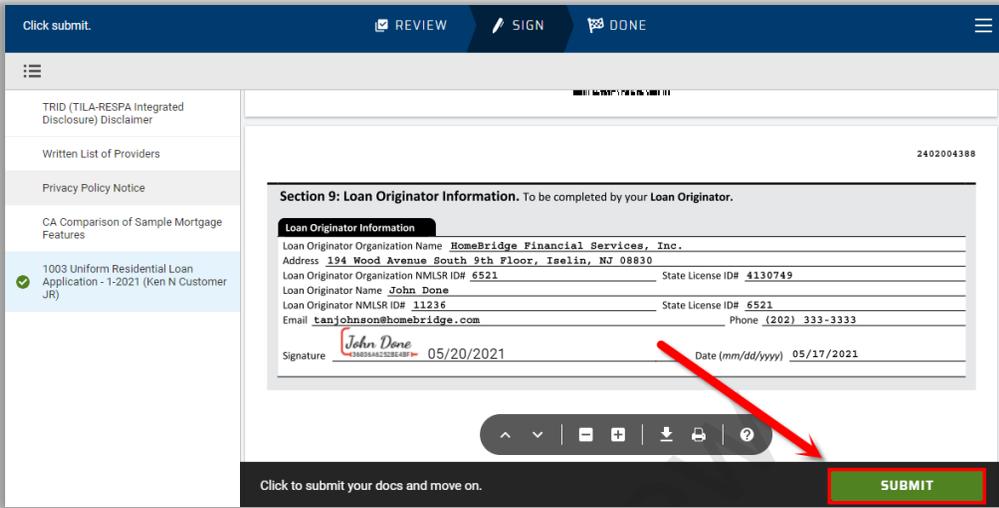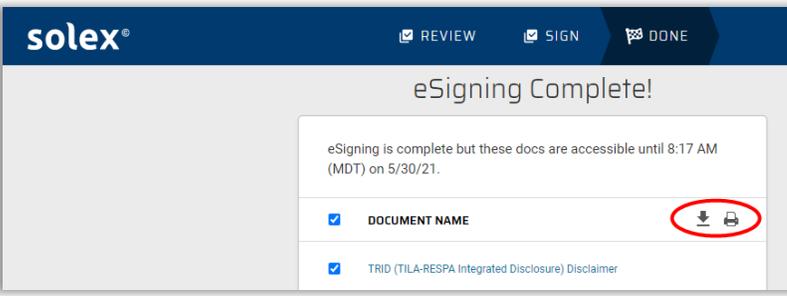# homebridgewholesale
POWERED BY NFTYDOOR

eSign Instructions - Broker Mortgage Loan Originator

The Mortgage Loan Originator is required to e-Sign certain mortgage loan documents when HBWS generates the initial disclosure package.

Note: If not eSigned, the Mortgage Loan Originator is required to provide a wet signed 1003 prior to the loan being submitted to underwriting.

Step	Action
1	• You will receive an email from docmailer@solex.com. – Subject: **Electronic Document Request: [loan number] [MLO name]** • Click Doc Link to begin. From: docmailer@solex.com <docmailer@solex.com> Sent: Monday, May 17, 2021 10:41 AM To: Tan Johnson <tanjohnson@homebridge.com> Subject: Electronic Document Request: 2402004388 John Done Broker Name: Barry Broker Inc. Dear John Done, In connection with the mortgage application for 10655 Disclosure Drive, you are receiving this email as a secure means of providing certain documentation for this loan. Within this electronic file, you will find the disclosures associated with the subject property of the mortgage loan application. In order to access disclosures, please click on the following link: Doc Link **Note: Your disclosure link will expire in TEN (10) calendar days** We appreciate the opportunity to assist you. If you have specific questions, please contact your mortgage broker referenced above. Sincerely, Homebridge Financial Services, Inc. **Notes:** • The link will expire in 10 days. • You will receive a email reminder to eSign your documents if the Doc Link is not accessed in 48 hr.
2	A Solex window will appear. Click **SIGN IN**. solex° Sign in SIGN IN Need help? PRIVACY NOTICE: Learn more about why we collect this information and how we use it.
3	• A Consent window will open. Review the Electronic Records and Signatures Agreement. • Click **ACCEPT** to receive and sign your documents electronically and continue. solex° Consent Electronic Records and Signatures Agreement Consent to Receive Electronic Loan Documents Federal and State law require that you be provided various disclosures, records, notifications, and documents ("Loan Documents") over the course of this specific loan transaction. You have the option of receiving these Loan Documents either physically or electronically. In order to receive, view, and/or sign these Loan Documents electronically, you must understand and consent to the following terms and conditions: The following are the minimum computer software and hardware requirements necessary to access/receive and retain Loan Documents electronically: Having read the Agreement, do you accept using electronic records and signatures? DECLINE ACCEPT

Step	Action
4	Click the **Sign** button to electronically sign and date where indicated. **Note: You may download or print from the Adobe floating toolbar at any point, but you must click the Submit button to complete the signing process.**
5	Upon completion, click **SUBMIT** to send your signed documents.
6	Click the icons to **save** or **print** your signed mortgage documents.
7	Click the ☰ at the top right of your screen and select **Sign out**.